



State Council of
Higher Education for Virginia

Agenda Book

January 14-15, 2013

Location:
SCHEV's Office
Richmond, VA



State Council of Higher Education for Virginia
Advancing Virginia through Higher Education

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

SCHEV Offices
101 N. 14th St., 9th floor
Richmond, Virginia

January 14, 2013
3:30 p.m. – 5:00 p.m.

Academic Affairs Committee

1. Call to Order
2. Approval of Minutes (November 19, 2012) [Page A1](#)
3. Liaison Report
4. Action on Programs at Public Institutions [Page A4](#)
5. Action on Private and Out-of-State Post-secondary
Education Institutional Certifications [Page A10](#)
6. Action on Affirming the Exempt Status of Virginia
Theological Seminary [Page A13](#)
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Colleges at Virginia Public Institutions* [Page A19](#)

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
ACADEMIC AFFAIRS COMMITTEE
NOVEMBER 19, 2012
MINUTES**

Ms. Haddad called the meeting to order at 10:03 a.m. in the SCHEV main conference room, 101 North 14th Street, Richmond, Virginia. Committee members present: Johanna Chase, Mary Haddad, and Julious Smith.

Committee members absent: Joann DiGennaro and Gene Lockhart.

Staff members present: Beverly Covington, Joseph DeFilippo, Gary Krapf, Monica Osei, and Sylvia Rosa-Casanova.

APPROVAL OF MINUTES

Minutes from the September 24, 2012, meeting were approved unanimously. Ms. Chase moved, Mr. Smith seconded.

DISCUSSION OF PROPOSAL FOR PH.D. IN CONSTRUCTED ENVIRONMENT

Information was presented by Dean Kim Tanzer of the School of Architecture at UVA. Other representatives present from UVA: Mr. Kirk Martini; Mr. Dave Wolcott; Mr. Charles Sparkman; Mr. Alex Reber, student and Chair of SAC. Ms. Haddad advised that she would like to record the presentation for an absent committee member, and Dean Tanzer consented.

Ms. Tanzer introduced herself and said she would talk about her background; the school; discuss the proposed degree and address staff issues. She talked of Mr. Jefferson's vision for the University and his accomplishments as an architect. The School of Architecture has approximately 500 students, of whom about one third are in professional masters programs. The proposed PhD in constructed environment would add about ten students, a proportionately insignificant increment of student enrollment. School programs are all nationally accredited and highly ranked. The proposed PhD would allow faculty to teach to their potential; a faculty member was recently lost to Berkeley, which does have a PhD program.

The program would be interdisciplinary and focused on sustainability across the built environment—e.g., in rebuilding after hurricane Sandy, one should think not just about buildings but the total landscape in which people will be living and working. The term “constructed environment” is well understood by those in the discipline. Students would take a small core of courses in theories of knowledge, ethics and research, and have the remainder of their course of study drawn from relevant disciplines within the school and elsewhere in the university. Necessary resources would be reallocated from existing programs and raised from philanthropy.

Regarding aspects of demand for the degree, Ms. Tanzer contended that the assessment by SCHEV staff has focused on architecture as such and not on interdisciplinary aspects of the proposed program. She referred to a survey done by the American Institute of Architects that shows demand, and contended that in the future an education through the professional master's level will not be sufficient for employment as a faculty member in architecture and related disciplines. She made a comparison to engineering in the 60's, when there was a movement to the PhD as the highest credential. PhD graduates in engineering went not only into academia but also into private industry.

Finally, Ms. Tanzer referenced Governor McDonnell's assistance in securing the location of the National Academy of Design in Virginia, which she believes will foster economic development in sustainability design in the Commonwealth.

Ms. Tanzer answered questions from committee members regarding competitors for this kind of program, the ability of current faculty to teach the program as designed, and the trend of faculty in schools of architecture and design increasingly having the PhD as the terminal degree qualification. Finally, committee members clarified that the next step in the SCHEV process would be a site review by a small team of external experts.

LIAISON REPORT

Dr. DeFilippo distributed a handout on an initiative that staff has been working on with VCCS to hold a conference on digital learning resources, which will take place on March 7, 2013, at the University of Mary Washington (UMW). The conference originated with a request from the Secretary of Education. It will be a one day event, with presentations from faculty and staff at Virginia public institutions, and culminating in a conversation to identify "next steps" to foster increased use and innovation with digital resources at Virginia institutions. Ms. Haddad requested a report on the conference at the May Council meeting, on what was learned and what the follow up will be. Dr. DeFilippo agreed to provide such a report.

Dr. DeFilippo reported that Dr. Gary Krapf, Director of Gear Up, has had communication from the office of Congressman Bobby Scott. The Congressman is interested in coordinating discussion with the US Department of Education regarding the current lack of any Gear Up or TRIO programs in Virginia. Ms. Haddad reminded staff to keep Council members informed so they can be of help if circumstances warrant.

ACTION ON PRIVATE AND OUT-OF-STATE POST-SECONDARY EDUCATION INSTITUTIONAL CERTIFICATIONS

The two resolutions below were presented by Dr. DeFilippo, both were moved and seconded, and then approved unanimously.

Moved by Mr. Smith; seconded by Ms. Chase:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Assured Training to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

Moved by Ms. Chase; seconded by Mr. Smith:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Morrison Dental Assistant School to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

NEW BUSINESS

Ms. Haddad solicited discussion of new business from committee members. Mr. Smith volunteered that the UVA Constructed Environment PhD, should go forward. There ensued a brief discussion of SCHEV process and criteria for approval. Dr. DeFilippo clarified that the next step would be the external review, which if positive would normally support a staff recommendation of approval at the next feasible Council meeting. Dr. DeFilippo also pointed out that staff felt that the proposal as submitted had not justified the need for the program in terms of data showing a job market demand for new PhD's, and that the proposal had come to SCHEV at the time of the Georgetown study showing architecture as having the highest unemployment rate for recent graduates of any college degree. The consensus of the committee was that the information presented today answered those questions sufficiently to move forward with the external review, and Dr. DeFilippo indicated that staff would work with UVA on arranging it.

Ms. Haddad indicated that she would like to revisit the issue of students with learning disabilities in higher education, and requested that staff try to determine whether figures are available on the proportion of students with learning disabilities entering Virginia institutions of higher education. Dr. DeFilippo responded that he would work with Dr. Krapf to get this information.

Ms. Haddad adjourned the meeting at 11:29 a.m.

Mary Haddad
Chair, Academic Affairs Committee

Beverly Covington
Academic Policy Analyst

State Council of Higher Education for Virginia Agenda Item

Item: Academic Affairs Committee Item #4 – Action on Programs at Public Institutions

Date of Meeting: January 14, 2013

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

One public four-year institution (George Mason University) is requesting Council action on one proposal for a new academic degree program. Staff's review of the proposal finds that it meets the criteria established by Council for program approval.

Materials Provided:

- George Mason University
- Master of Science (M.S.) in Nutrition (CIP: 51.3102).

Financial Impact:

The institution affirms that the proposed program will be funded through tuition and other internal allocations and that additional state resources will not be sought to initiate and sustain the program.

Timetable for Further Review/Action: N/A

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Master of Science (M.S.) degree program in Nutrition (CIP: 51.3102), effective fall 2013.

George Mason University
Master of Science (M.S.) in Nutrition
(CIP: 51.3102)

Program Description

George Mason University (GMU) is proposing the creation of a Master of Science (MS) degree program in Nutrition to be initiated fall 2013. The proposed program will be located in the College of Health and Human Services, Department of Nutrition and Food Studies, and would be the first degree program for the Department. The program is designed to provide students with advanced educational training in nutrition and nutrition issues at the local, state, and national level. The curriculum will provide students with a comprehensive understanding of: 1) nutrition assessment; 2) nutrition throughout the life cycle; 3) food systems; 4) nutrition program development; and 5) food safety. Students will complete courses in nutrition research methods, fundamentals of cooking, biostatistics, global nutrition, and nutritional epidemiology. The program will prepare students to assess nutrition problems and develop interventions tailored to community needs, cultural needs, and life stage needs. Graduates would possess knowledge and skills to design, develop and implement sound nutrition intervention programs, conduct nutrition assessments at the community level, evaluate nutrition intervention programs, conduct research on nutrition issues, and develop policy based on research and evidence-based practice. GMU developed eight new courses, all of which are core courses for the program.

The program would require 39 credit hours of coursework. A thesis and a non-thesis option would be offered. To complete the thesis option, students will be required to complete: 30 credit hours of coursework in core courses; three credit hours of elective coursework; and six credit hours for thesis research. To complete the non-thesis option, students will be required to complete: 33 credit hours of coursework in core courses; three credit hours of elective coursework; one credit hour for pre-practicum seminar; and two credit hours of practicum including a minimum of 200 contact hours in a nutrition-related organization.

Justification for the Proposed Program

GMU contends that the proposed program responds to the need for nutritionists with advanced degrees to address the health and nutrition needs of America's aging population, the prevention of nutrition-related illnesses, and the growth of nutrition-related health issues. In 2012, it was reported that "demographic shifts in the age and racial/ethnic composition of the US population will be a major determinant in the future of the dietetics profession, because a growing population of older adults with chronic health conditions will require additional medical nutrition therapy services." To address population-based health care and nutrition priorities effectively, "dietetics practice will need to focus on appropriate evidence-based intervention approaches and targets." Further, nutritionists "will need to be skilled in the delivery of culturally competent interventions across the lifespan and for all population groups" (Haughton, B. and Stang, J. "Population Risk Factors and Trends in Health Care and Public

Policy.” *Journal of the Academy of Nutrition and Dietetics*). GMU affirms that graduates of the proposed program would possess the research skills and cultural competency needed to address industry needs.

The focus on obesity prevention and reduction is critical to addressing the rise in chronic diseases. Data show that in Virginia, over the next 20 years “obesity could contribute to 1,020,739 new cases of Type 2 diabetes, 2,211,102 new cases of coronary heart disease and stroke, 2,103,174 cases of hypertension, 1,358,610 new cases of arthritis, and 31 4,958 new cases of obesity-related cancer” (<http://www.healthyamericans.org/reports/obesity2012/?stateid=VA>). In 2011, data for Virginia showed that 29.2% of adults were obese which was higher than the national average of 27.8% (<http://vaperforms.virginia.gov/indicators/healthfamily/obesity.php>). In the 2007 National Survey of Children's Health, it was found that 31% of Virginia's children aged 10 to 17 were overweight or obese. Moreover, according to the Research Triangle Institute International (RTI) and the Centers for Disease Control and Prevention (CDC), obesity-related illnesses costs Virginia's health care system an estimated \$1.6 billion per year, roughly 5.7 percent of the state's medical expenditures (<http://www.nutritionist-world.com/virginia.html>). It has been noted that prevention programs and policies, particularly those focusing on physical activity and nutrition are needed to improve health and address disease and obesity (<http://www.healthyamericans.org/assets/files/TFAH2012FasInFatFnIRv.pdf>). The proposed program will address the need for an educated cadre of professionals who can apply nutrition principles of chronic disease prevention and treatment and, develop preventive programs and interventions.

In 2010, it was reported that nutrition education in medical schools and for physicians is inadequate. Only 25% of medical schools surveyed required at least one nutrition course (<http://www.functionalmedicine.org/files/library/nutrition-educaton-in.pdf>). Further, nutrition is not included as a core competency by the Council on Education for Public Health (Public Health's accrediting body), and therefore graduates of public health programs may or may not obtain education and training in nutrition. GMU asserts that graduates of the proposed program will assist in closing the gap in the need for health care professionals who have the knowledge and skills to meet demands concerning nutrition issues and nutritional prevention and intervention programs and policies.

Student Demand

In fall 2012, GMU surveyed current undergraduate students enrolled in courses in the Department of Global and Community Health and the Department of Nutrition and Food Studies. Of the 54 respondents, 42 (approximately 78%) indicated they would be interested in pursuing the proposed degree.

Seven emails from potential students indicate student interest in the proposed program. One student wrote, “I am interested in the Nutrition and Food Studies MS that I saw was in development. I was hoping you could give me some information on the program and when it is expected to be available.” Another student wrote, “I am majoring in Physical Education and I am very interested in studying nutrition for my

Masters this fall.” One student “anxious for a career change” indicated she would “appreciate any information as to how [she] could prepare for future application” to the proposed program.

GMU provided data for student enrollment in two courses, “Global Nutrition” and “Biocultural Perspectives on Food and Nutrition.” In fall 2009, 65 students enrolled in the Global Nutrition course; in fall 2010, 68 students enrolled; and in fall 2011, 48 students enrolled in the course. In fall 2009, 21 students enrolled in the Biocultural Perspectives on Food and Nutrition course; in fall 2010, 25 students enrolled; and fall 2011, 23 students enrolled in the course.

GMU enrollment projections show a full-time equated student enrollment (FTES) of 8.0 in the program’s first year (2013-14). The projections continue as follows: FTES 2014-15, 15.0; 2015-16, 17.0; and 2016-17, 18.0. GMU anticipates 11 graduates per year beginning in 2017-18. If these projections are met, this program will meet Council’s viability/productivity standards within five years, as required.

Market/Employer Demand

Career opportunities for graduates will be available in public and private agencies, organizations, and businesses. In a letter of support from the program coordinator for an area WIC program, it was noted that the proposed program will fulfill “a void in the northern Virginia area.” In a letter from the USDA, a program director wrote that the proposed program “fills an enormous gap and need for well-trained candidates for employment in the field of nutrition.” Employment announcements indicate need for qualified personnel in Virginia and nationally. Graduates with a Masters degree are needed to fill positions as director of food health and nutrition, research associate, nutrition and social behavior change communication officer, nutrition specialist, adjunct faculty, nutrition manager, and dietetics and nutrition clinical coordinator. The Bureau of Labor Statistics (BLS) projects that between 2010 and 2020 employment of dietitians and nutritionists is expected to grow “faster than average” or 20% (<http://www.bls.gov/ooh/Healthcare/Dietitians-and-nutritionists.htm>). The Virginia Workforce Connection (VAWC) projects that between 2008 and 2018 employment of nutritionist is expected to increase 9.8% or .9% annually (available at: <http://www.vawc.virginia.gov/analyzer/default.asp>).

Issues of Duplication

One public institution (VA Tech) offers a related graduate program. However, VA Tech’s program does not focus on nutrition and through three concentrations, offers a broad overview of human nutrition, foods, and exercise. GMU’s program focuses on nutrition and nutrition issues and developing community nutrition intervention programs and policies. Further, no similar or related degree program exists in Northern Virginia.

Resource Needs

The proposed program will be funded primarily through departmental and institutional reallocations. The institution will not seek additional state resources to initiate and sustain the program.

Board Approval

The GMU Board of Visitors approved the proposed program on October 3, 2012.

Staff Recommendation

Based on a thorough review of the application, staff recommends that the Academic Affairs Committee adopt the following resolution and transmit it to the Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia grants approval to George Mason University to initiate a Master of Science (M.S.) degree program in Nutrition (CIP: 51.3102), effective fall 2013.

State Council of Higher Education for Virginia Agenda Item

Item: Academic Affairs Committee Item #5 – Private and Out-of-State Post-secondary Education (POPE) Institutional Certifications

Date of Meeting: January 14, 2013

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Ms. Sylvia Rosa-Casanova
Compliance Manager, Private and Out-of-State Postsecondary
Education
SylviaRosaCasanova@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

One postsecondary institution, Peak Institute, is seeking certification to operate in Virginia.

Materials Provided:

- Peak Institute application summary

Financial Impact:

The institution has submitted the required certification fee to operate a postsecondary educational institution in Virginia.

Timetable for Further Review/Action: N/A

Resolution:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Peak Institute to operate a postsecondary institution in the Commonwealth of Virginia, effective January 15, 2013.

Peak Institute **Application Summary**

School Overview

Peak Institute is a newly formed private, vocational institution owned and operated as a Limited Liability Corporation by Mr. Marshall Whaling. The institution provides training in Information Technology (IT) fields and business related skills. Students who complete IT programs will be prepared to sit for certification exams in the appropriate industry.

School Officer

Mr. Robert Rife, Director of Education.

School Mission Statement

The school's mission statement is as follows:

The mission of Peak Institute is to provide high quality, convenient and comprehensive training in the fields of information technology and business related skills at the lowest cost. At Peak Institute our training culminates with an associated industry exam, proving the competency of students who complete our programs.

Proposed Educational Programs and Credentials Conferred

Certificate – CompTIA A+ Training
Certificate – CompTIA Security + Training
Certificate – CompTIA Network + Training
Certificate – CompTIA Project + Training
Certificate – CompTIA Strata IT Fundamentals Training
Certificate – Microsoft Technology Associate: Networking Fundamentals
Certificate – Microsoft Technology Associate: Security Fundamentals
Certificate – Microsoft Technology Associate: Windows Server Administration
Certificate – Microsoft Technology Associate: Windows Operating Systems
Certificate – Microsoft Office Specialist: Word
Certificate – Microsoft Office Specialist: Excel
Certificate – Microsoft Office Specialist: PowerPoint
Certificate – MCTS: Windows 7 Configuration & Installation
Certificate – MCITP: Troubleshooting Windows 7 in the Enterprise
Certificate – Train the Trainer

Proposed Location

Peak Institute will operate from the following address:

1 Park West Circle
Midlothian, VA 23114

Financial Stability Indicator

Peak Institute submitted the Projected Accounting Budget developed by SCHEV staff. Using the information provided by the school, SCHEV staff calculated the school's financial composite score as 3.0 out of a possible 3.0, which indicates that

the institution demonstrates overall financial health, as defined by the U.S. Department of Education.

Guaranty Instrument

Peak Institute submitted a \$12,500 surety instrument, which is adequate to provide refunds to students for the unearned non-Title IV portion of tuition and fees for any given enrollment period in the event of the school closure, pursuant to 8 VAC 40-31-160 (I).

Evidence of Compliance

Peak Institute provided the appropriate evidence to demonstrate compliance with each of the following requirements of the *Virginia Administrative Code*.

<u>Virginia Administrative Code Citation</u>	<u>Area of Compliance</u>
8 VAC 40-31-30	Advertising/Publications
8 VAC 40-31-160 (E) (5)	Maintenance of Student Records
8 VAC 40-31-140 and 150	Faculty Qualifications
8 VAC 40-31-160	Student Services
8 VAC 40-31-160 (M)	Library Resources and Services
8 VAC 40-31-160 (E)	Student Admissions Standards

Staff Recommendation

Peak Institute has demonstrated compliance with § 23-276.3 (B) of the *Code of Virginia*, which outlines the minimal standards for operating a postsecondary institution in the Commonwealth of Virginia. Accordingly, staff recommends that the Academic Affairs Committee adopt the following resolution and transmit it to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Peak Institute to operate a postsecondary institution in the Commonwealth of Virginia, effective January 14, 2013.

State Council of Higher Education for Virginia Agenda Item

Item: Academic Affairs Committee Item #6 - Action Affirming the Exempt Status of Virginia Theological Seminary

Date of Meeting: January 14, 2013

Presenters: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Background Information/Summary of Major Elements:

In accordance with §23-276.4 of the *Code of Virginia*, institutions of higher education are not required to obtain additional certification from the State Council of Higher Education for Virginia if they:

1. Were formed, chartered, or established in the Commonwealth of Virginia, or chartered by an Act of Congress;
2. Have maintained a main or branch campus continuously in the Commonwealth of Virginia for at least 10 years under their current ownership;
3. Were continuously approved or authorized to confer or grant academic or professional degrees by the State Council of Higher Education for Virginia, by the Virginia Board of Education or by an act of the General Assembly during those 10 years; and
4. Are fully accredited by an accrediting agency recognized by, and have met the criteria for Title IV eligibility of the U.S. Department of Education.

As Virginia Theological Seminary meets the criteria listed above, it is eligible for exemption from certification by SCHEV.

The U.S. Department of Education (USED) published in the Federal Register (75 FR 66832) on October 29, 2010, final regulations for the programs authorized under Title IV of the Higher Education Act of 1965, as amended (HEA), in an effort to ensure program integrity at higher education institutions. One requirement of institutional eligibility to participate in federal financial aid programs is that an institution be legally

authorized to provide educational programs beyond secondary education in the state in which it is physically located. In an effort to ensure adequate oversight of postsecondary institutions by states, the USED has added a new section to the institution eligibility regulations. Under these new rules, effective July 1, 2011, an institution must satisfy two main criteria in order to be considered “legally authorized” for purposes of Title IV eligibility:

1. The state has a process to review and appropriately act on complaints concerning the institution; and
2. The institution is established “by name” through a charter, statute, constitutional provision or other actions, issued by an appropriate state agency and is authorized to operate educational programs beyond secondary education. The school must also comply with any state licensure requirements. States may exempt accredited institutions or institutions in operation for at least 20 years from its licensure requirements.

As Virginia Theological Seminary College meets criteria for exemption specified by the Code of Virginia, staff recommends that the Academic Affairs Committee adopt the following resolution and transmit it to the Council:

Resolution:

BE IT RESOLVED that, pursuant to § 23-276.4 (C) of the Code of Virginia, the State Council of Higher Education for Virginia affirms that Virginia Theological Seminary is

- (i) authorized to operate educational programs beyond secondary education in the Commonwealth of Virginia; and**
- (ii) exempt from the requirement of certification.**

State Council of Higher Education for Virginia Agenda Item

Item: Academic Affairs Committee Item #7 – Discussion on Course Registration Policies for Military-Related Students

Date of Meeting: January 14, 2013

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

The Code of Virginia §23-9.2:3.7 C requires SCHEV to develop guidelines for institutional policies related to course registration difficulties encountered military students:

The governing boards of each public institution of higher education shall, in accordance with guidelines developed by the State Council of Higher Education for Virginia, implement policies that recognize the scheduling difficulties and obligations encountered by active duty members of the United States armed forces.

SCHEV staff has worked with the Military Education Advisory Committee (MEAC) to develop the attached draft guidelines. They are included here for discussion, with anticipated Council action in March, following a final consultation with institutions through the General Professional Advisory Committee (GPAC) in January. Under the proposed guidelines, institutional policies:

- Must be effective and provide a reasonable accommodation.
- Must describe how the availability of accommodation will be communicated and made transparent to students who may benefit from the policy.

- Must describe how responsible staff will be trained in the application of the policy.
- Must have explicit timeframes and deadlines by which a student must act so as to benefit from the policy.
- Must set reasonable conditions on how a student may demonstrate eligibility to benefit from the policy.
- May have broad application to an established class of students and/or be narrowly based for case-by-case basis utilization. If an institution intends to use a case-by-case approach, it must provide for a clear communication of the availability of the process to students.
- May extend to other circumstances not indicated above.
- May include spouses and dependents of active-duty or veterans. Such spouses and dependents may be subject to additional eligibility requirements, in order to demonstrate that scheduling difficulties are caused by military- or benefit-related circumstances.

The guidelines require implementation of conforming policies for the 2013-14 academic year.

Materials Provided:

- *Guidelines on Course Registration Policies for Military-Related Students at Virginia Higher Education Public Institutions (Draft)*

Financial Impact: N/A

Timetable for Further Review/Action: Anticipated action at Council's March 2013 meeting.

--DRAFT--



State Council of Higher Education for Virginia

Guidelines on Course Registration Policies for Military-Related Students at Virginia Public Higher Education Institutions

The State Council of Higher Education for Virginia has found the following, through consultation with its Military Education Advisory Committee (MEAC):

- Active-duty military members have current responsibilities for national defense that affect the educational pursuit of the individual.
- Reservists and Virginia National Guard members are subject to short-notice military assignments affecting their ability to plan and pace their educational pursuits.
- In order to receive the full range of educational benefits, veterans must be enrolled full-time in courses applicable to their degree program and benefits are limited to just 36 months.
- Students in the above circumstances may be adversely affected by the incompatibility between their military service and/or education benefit restrictions and the course registration schedule or policy of the institution in which they are enrolled.
- Institutions should have policies and procedures in place that provide students with sufficient flexibility and accommodation to ensure that they are able to complete their educational plans in a timely manner and manage dual responsibilities as students and members of the military.

Pursuant to the Virginia Code § 23-9.2:3.7 C:

The governing boards of each public institution of higher education shall, in accordance with guidelines developed by the State Council of Higher Education for Virginia, implement policies that recognize the scheduling difficulties and obligations encountered by active duty members of the United States armed forces.

Accordingly, the guidelines promulgated herein require institutions to establish course registration policies that provide reasonable accommodation to students who are active duty military, reservists, veterans (as defined by Virginia Code § 23-7.4¹), and members of the Virginia National Guard. Such policies may include strategies such as, but not limited to, priority registration, priority wait-listing, and waiver of course enrollment caps.

¹ "Veteran" means an individual who has served at least one day of service in the active military, naval or air service and who was discharged or released there from under conditions other than dishonorable.

Elements of Institutional Policies

Each institution of public higher education shall implement a policy or policies addressing the scheduling difficulties and obligations encountered by military-related students, to be approved by its governing board. Such policies shall incorporate the following elements, as well as any other provisions deemed necessary to promote the welfare of military-related students and the effective management of the institution:

1. Must be effective and provide reasonable accommodations.
2. Must describe how the availability of accommodation will be communicated and made transparent to students who may benefit from the policy.
3. Must describe how responsible staff will be trained in the application of the policy.
4. Must have explicit timeframes and deadlines by which a student must act so as to benefit from the policy.
5. Must set reasonable conditions on how a student may demonstrate eligibility to benefit from the policy.
6. May have broad application to an established class of students and/or be narrowly based for case-by-case utilization. If an institution intends to use a case-by-case approach, it must provide for a clear communication of the availability of the process to students.
7. May extend to other circumstances not indicated above.
8. May include spouses and dependents of active-duty military students or veterans. Such spouses and dependents may be subject to additional eligibility requirements in order to demonstrate that scheduling difficulties are caused by military- or benefit-related circumstances.

Implementation

- A. These guidelines shall become effective immediately upon approval by the State Council of Higher Education for Virginia (SCHEV).
- B. As provided in Virginia Code § 23-9.2:3.7 C, policies in accordance with these guidelines shall be implemented by all public institutions of higher education. Institutional policies shall reflect conformity with these guidelines no later than the beginning of the 2013-14 academic year.
- C. Each institution shall submit a copy of its policy or policies to SCHEV staff for review within 30 days after approval by its Board of Visitors. SCHEV staff will review draft policies prior to Board approval, if requested.
- D. Each institution shall designate a staff member who will serve as the responsible party in matters regarding requests for course registration accommodations by military-related students. The contact information for this staff member shall be made available to students, preferably through posting on an appropriate page on the institution's website.
- E. Institutions shall promptly notify SCHEV staff of an amendment to the policy or policies.
- F. SCHEV staff will perform a periodic review of these guidelines and of institutional compliance with the assistance of the Military Education Advisory Committee.

State Council of Higher Education for Virginia Agenda Item

Item: Academic Affairs Committee Item #8 - Discussion on *Report on Transfers from Community Colleges at Virginia Public Institutions*

Date of Meeting: January 14, 2013

Presenter: Dr. Joseph G. DeFilippo
Director of Academic Affairs & Planning
JoeDeFilippo@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Background Information/Summary of Major Elements:

The Code of Virginia, § 23-9.2:3.02, establishes the following annual reporting requirement for SCHEV:

C. The State Council of Higher Education for Virginia shall submit an annual report to the Senate Committee on Education and Health and the House Committee on Education specifying the total number of transfer students each institution of higher education admitted, enrolled, and graduated from institutions within the Virginia Community College System.

The 2012 report, which has just been filed with the General Assembly, is included here for Council's information. Staff will provide a brief overview of information contained in this year's report.

Materials Provided:

- Report on Transfers from Community Colleges at Virginia Public Institutions, December 2012.

Financial Impact: N/A

Timetable for Further Review/Action: N/A

State Council of Higher Education for Virginia:
Report on Transfers from Community Colleges at
Virginia Public Institutions

December, 2012

Reporting Mandate: Chapter 650, 2004 (Senate Bill 6) Sect. 23-9.2:3.02

Annual Report on the total number of transfer students each institution of higher education admitted, enrolled, and graduated from institutions within the Virginia Community College System.

This report provides information regarding students from the Virginia Community College System who transferred to a Virginia public four-year institution of higher education from 2004-05 to 2008-09. The report indicates the number of students who transfer each year, and then breaks them down according to whether they graduated from the four-year institution in two, three, or four years, or whether they had not yet graduated after four years. The number of VCCS transfer students admitted to each higher education institution is not included because the State Council of Higher Education does not require the reporting of this information.

The data tables included in this report provide information about VCCS students transferring to four-year institutions with, and without, the associate degree in the fall terms of 2004, 2005, 2006, 2007, and 2008. The 2008-09 cohort is the last reported because it is the last cohort to have the full range of four years to graduate (2011-12). The tables also provide numbers of students who did not complete the baccalaureate degree within four years after transfer under the designation “*still enrolled/DNG (did not graduate)*.” These students are not included in the data as of the fifth year after transferring.

The following three tables of information included in this report support the following observations:

Table 1: Enrollment and Time to Baccalaureate Degree
VCCS Transfers with Associate Degrees, Baccalaureate Credit
2004-05—2008-09

- The information in Table 1 indicates that from 2004-05 to 2008-09, the number of VCCS transfers with earned baccalaureate credit (transfer) associate degrees enrolling in baccalaureate degree programs increased from 1,198 to 1,678, or 40%.
- Of the total number (7,188) of VCCS transfers with the earned transfer associate degree, 70% (5,060) completed the baccalaureate degree within 2, 3, or 4 years.
- More transfer students completed the baccalaureate degree within 3 years (2,425) than within the timeframes of either 2 (1,620) or 4 years (1,015).

Table 2: Enrollment and Time to Baccalaureate Degree
VCCS Transfers with Associate Degrees, Occ./Tech Credit
2004-05—2008-09

- The information in Table 2 indicates that from 2004-05 to 2008-09 the number of VCCS transfer students with earned occupational-technical (applied) associate degrees enrolling in baccalaureate degree programs decreased from 204 to 183, or 10%.
- Of the total number (990) of VCCS transfers with the earned occupational/technical associate degree, 55% (542) completed the baccalaureate degree within 2, 3, or 4 years.
- More transfer students completed the baccalaureate degree within 3 years (227) than within the timeframes of either 2 (204) or 4 years (111).

It is important to note that occupational and technical associate degrees are not designed to transfer into baccalaureate programs. However, some students with this degree opt to transfer to four-year institutions. Some four-year institution programs are more conducive to receiving such transfers' credits than others. For example, someone graduating with a nursing degree from a VCCS institution is more likely to transfer smoothly to a four-year institution that offers a baccalaureate degree in nursing, than would a VCCS applied business graduate attempting to transfer to a baccalaureate program in history.

Table 3: Enrollment and Time to Baccalaureate Degree
VCCS Transfers Without Degrees, 2004-05—2008-09

- The information in Table 3 indicates that from 2004-05 to 2008-09 the number of VCCS transfers without earned associate degrees enrolling in baccalaureate degree programs increased from 3,387 to 3,795, or 12%.
- Of the total number (17,901) of VCCS transfers without the earned associate degree, 58% (10,436) completed the baccalaureate degree within 2, 3, or 4 years.
- More transfer students completed the baccalaureate degree within

3 years (4,929) than within the timeframes of either 2 years (2,513) or 4 years (2,994).

Summary

A majority of VCCS students who transfer do so without an earned associate degree—17,901 out of 26,079 (69%) during the period covered by this report. The second largest category of transfers have earned transfer associate degrees—7,188 (27%), followed by occupational/technical associate degrees—990 (4%). Those who have completed a transfer associate degree have the highest probability of earning a baccalaureate degree within the four year window after transferring, at 70%, as opposed to 58% for those transferring without a degree and 55% for those transferring with an applied associate degree.

**Table 1: Enrollment and Time to Baccalaureate Degree
VCCS Transfers with Associate Degrees, Baccalaureate Credit
2004-05 – 2008-09**

Institution	Time to degree at 4 year	0405	0506	0607	0708	0809	Total
Christopher Newport University	2 years	7	7	3	5	3	25
	3 years	1	3	7	7	6	24
	4 years				1	4	5
	still enrolled/DNG	2	4	2	4	1	13
Christopher Newport University Total		10	14	12	17	14	67
College of William and Mary	2 years	12	12	15	24	19	82
	3 years	3	17	11	15	15	61
	4 years	5		2	2	2	11
	still enrolled/DNG	2	4	6	6	6	24
College of William and Mary Total		22	33	34	47	42	178
George Mason University	2 years	73	71	78	84	103	409
	3 years	68	108	105	118	139	538
	4 years	32	31	34	54	58	209
	still enrolled/DNG	90	77	95	108	129	499
George Mason University Total		263	287	312	364	429	1655
James Madison University	2 years	28	37	26	33	37	161
	3 years	50	78	68	57	62	315
	4 years	13	14	23	14	20	84
	still enrolled/DNG	38	37	29	38	26	168
James Madison University Total		129	166	146	142	145	728
Longwood University	2 years	13	13	16	10	9	61
	3 years	10	25	16	22	17	90
	4 years	2	3	4	6	3	18
	still enrolled/DNG	10	12	13	9	11	55
Longwood University Total		35	53	49	47	40	224
Norfolk State University	2 years	3	4		1	3	11
	3 years	2	9	5	6	4	26
	4 years	2	2	5	2	1	12
	still enrolled/DNG	3	12	12	8	8	43
Norfolk State University Total		10	27	22	17	16	92
Old Dominion University	2 years	39	41	52	48	65	245
	3 years	90	71	93	83	105	442
	4 years	34	36	42	43	51	206
	still enrolled/DNG	88	132	126	156	124	626
Old Dominion University Total		251	280	313	330	345	1519

Institution	Time to degree at 4 year	Year					Total
		0405	0506	0607	0708	0809	
Radford University	2 years	23	22	32	27	31	135
	3 years	39	28	35	27	42	171
	4 years	5	6	7	6	5	29
	still enrolled/DNG	13	19	14	12	10	68
Radford University Total		80	75	88	72	88	403
University of Mary Washington	2 years	12	21	18	19	22	92
	3 years	15	12	17	11	15	70
	4 years	4	3	4	6	7	24
	still enrolled/DNG	11	11	12	14	16	64
University of Mary Washington Total		42	47	51	50	60	250
University of Virginia	2 years	27	23	38	50	64	202
	3 years	6	20	11	23	19	79
	4 years	7	6	10	5	5	33
	still enrolled/DNG	8	9	8	18	16	59
University of Virginia Total		48	58	67	96	104	373
University of Virginia's College at Wise	2 years	10	6	8	13	6	43
	3 years	6	6	9	8	6	35
	4 years		2	5	1	2	10
	still enrolled/DNG	4	6	6	7	10	33
University of Virginia's College at Wise Total		20	20	28	29	24	121
Virginia Commonwealth University	2 years	25	23	28	31	32	139
	3 years	60	55	36	61	69	281
	4 years	24	27	33	22	31	137
	still enrolled/DNG	73	65	65	73	80	356
Virginia Commonwealth University Total		182	170	162	187	212	913
Virginia Military Institute	3 years	1				1	2
	4 years	1	1				2
	still enrolled/DNG				1		1
Virginia Military Institute Total		2	1		1	1	5
Virginia State University	2 years	2	1	2	3	2	10
	3 years	3	3	2	2	2	12
	4 years		3				3
	still enrolled/DNG	3	4	1	8	1	17
Virginia State University Total		8	11	5	13	5	42
Virginia Tech	2 years	31	30	34	48	42	185
	3 years	48	47	55	57	72	279
	4 years	5	9	4	20	14	52
	still enrolled/DNG	12	22	22	21	25	102
Virginia Tech Total		96	108	115	146	153	618
Total across all institutions		1198	1350	1404	1558	1678	7188

**Table 2: Enrollment and Time to Baccalaureate Degree
VCCS Transfers with Associate Degrees, Occ/Tech Credit
2004-05 – 2008-09**

Institution	Time to degree at 4 year	Year					Total
		0405	0506	0607	0708	0809	
Christopher Newport University	2 years	1				1	2
	3 years						
	4 years		1				1
	still enrolled/DNG		1	1	1		3
Christopher Newport University Total		1	2	1	1	1	6
George Mason University	2 years	6	5	3	9	5	28
	3 years	5	8	7	9	9	38
	4 years	5	5	7	2	3	22
	still enrolled/DNG	31	8	22	13	13	87
George Mason University Total		47	26	39	33	30	175
James Madison University	2 years			1		2	3
	3 years		2	2	1	1	6
	4 years		1	1		1	3
	still enrolled/DNG	1	1	1			3
James Madison University Total		1	4	5	1	4	15
Longwood University	2 years	2	1	2		2	7
	3 years	1	1	2	3		7
	still enrolled/DNG			2	1	2	5
Longwood University Total		3	2	6	4	4	19
Norfolk State University	2 years		1	1	1	1	4
	3 years	1	2		1	1	5
	4 years		1	1	2	2	6
	still enrolled/DNG	5		3	4	4	16
Norfolk State University Total		6	4	5	8	8	31
Old Dominion University	2 years	5	8	7	8	1	29
	3 years	10	9	13	16	17	65
	4 years	3	8	15	8	9	43
	still enrolled/DNG	36	46	36	49	36	203
Old Dominion University Total		54	71	71	81	63	340
Radford University	2 years	12	8	18	7	9	54
	3 years	12	12	8	8	9	49
	4 years		1	1	1	2	5
	still enrolled/DNG	6	4	8	9	6	33
Radford University Total		30	25	35	25	26	141

Institution	Time to degree at 4 year	0405	0506	0607	0708	0809	Total
University of Mary Washington	2 years	1	2	1		2	6
	3 years	1	1	3	2	1	8
	4 years	1		1	2		4
	still enrolled/DNG	3		5	1	1	10
University of Mary Washington Total		6	3	10	5	4	28
University of Virginia	2 years	2	1	3	4		10
	3 years		1		1		2
	4 years	1	1				2
	still enrolled/DNG					1	1
University of Virginia Total		3	3	3	5	1	15
University of Virginia's College at Wise	2 years	1	1	3			5
	3 years		2				2
	4 years	1			1		2
	still enrolled/DNG		2	1	2		5
University of Virginia's College at Wise Total		2	5	4	3		14
Virginia Commonwealth University	2 years	11	6	12	9	9	47
	3 years	8	7	7	3	11	36
	4 years	5	4	5	1	4	19
	still enrolled/DNG	16	17	11	14	14	72
Virginia Commonwealth University Total		40	34	35	27	38	174
Virginia State University	2 years	1	1	1	1	1	5
	3 years	3			1		4
	4 years				1		1
	still enrolled/DNG	1	1	2	4	1	9
Virginia State University Total		5	2	3	7	2	19
Virginia Tech	2 years	1	1		2		4
	3 years	1		1	1	2	5
	4 years	3					3
	still enrolled/DNG	1					1
Virginia Tech Total		6	1	1	3	2	13
Total across all institutions		204	182	218	203	183	990

**Table 3: Enrollment and Time to Baccalaureate Degree
VCCS Transfers Without Degrees
2004-05 – 2008-09**

Institution	Time to degree at 4 year	0405	0506	0607	0708	0809	Total
Christopher Newport University	2 years	3	8	2	5	3	21
	3 years	19	7	15	14	20	75
	4 years	5	6	7	18	13	49
	still enrolled/DNG	14	11	19	17	22	83
Christopher Newport University Total		41	32	43	54	58	228
College of William and Mary	2 years	5	7	8	8	10	38
	3 years	11	8	16	10	10	55
	4 years	3	1	6	4	1	15
	still enrolled/DNG	2	4	3	7	7	23
College of William and Mary Total		21	20	33	29	28	131
George Mason University	2 years	170	153	129	159	184	795
	3 years	210	211	230	238	284	1173
	4 years	146	116	140	136	139	677
	still enrolled/DNG	353	290	306	297	285	1531
George Mason University Total		879	770	805	830	892	4176
James Madison University	2 years	17	25	27	8	14	91
	3 years	73	71	85	71	71	371
	4 years	26	36	37	31	31	161
	still enrolled/DNG	45	52	64	50	31	242
James Madison University Total		161	184	213	160	147	865
Longwood University	2 years	5	7	12	11	10	45
	3 years	22	27	23	17	21	110
	4 years	8	14	18	22	15	77
	still enrolled/DNG	28	29	32	37	24	150
Longwood University Total		63	77	85	87	70	382
Norfolk State University	2 years	7	4	5	9	5	30
	3 years	14	14	19	15	15	77
	4 years	14	16	10	12	17	69
	still enrolled/DNG	63	79	85	94	96	417
Norfolk State University Total		98	113	119	130	133	593
Old Dominion University	2 years	51	48	49	83	57	288
	3 years	156	162	140	202	177	837
	4 years	61	80	102	107	110	460
	still enrolled/DNG	282	354	336	411	358	1741
Old Dominion University Total		550	644	627	803	702	3326

Institution	Time to degree at 4 year	0405	0506	0607	0708	0809	Total
Radford University	2 years	33	49	40	33	33	188
	3 years	106	117	116	93	98	530
	4 years	82	77	61	62	70	352
	still enrolled/DNG	120	114	89	106	121	550
Radford University Total		341	357	306	294	322	1620
University of Mary Washington	2 years	9	16	16	13	18	72
	3 years	20	41	30	25	28	144
	4 years	8	10	8	7	10	43
	still enrolled/DNG	27	29	38	20	38	152
University of Mary Washington Total		64	96	92	65	94	411
University of Virginia	2 years	47	38	42	58	58	243
	3 years	28	41	41	48	51	209
	4 years	11	13	9	15	23	71
	still enrolled/DNG	22	23	28	30	38	141
University of Virginia Total		108	115	120	151	170	664
University of Virginia's College at Wise	2 years	7	8	11	5	3	34
	3 years	10	17	13	8	11	59
	4 years	5	9	3	6	7	30
	still enrolled/DNG	29	31	27	22	24	133
University of Virginia's College at Wise Total		51	65	54	41	45	256
Virginia Commonwealth University	2 years	70	91	87	99	113	460
	3 years	129	122	128	141	187	707
	4 years	129	111	120	108	132	600
	still enrolled/DNG	392	342	352	335	305	1726
Virginia Commonwealth University Total		720	666	687	683	737	3493
Virginia Military Institute	3 years	1		2	1	1	5
	4 years	4	9	4	5	4	26
	still enrolled/DNG	4	6	2	7	7	26
Virginia Military Institute Total		9	15	8	13	12	57
Virginia State University	2 years	4	6	4	3	3	20
	3 years	8	3	2	8	10	31
	4 years	5	9	15	9	14	52
	still enrolled/DNG	30	35	29	53	26	173
Virginia State University Total		47	53	50	73	53	276
Virginia Tech	2 years	40	33	31	49	35	188
	3 years	79	97	117	123	130	546
	4 years	58	49	70	72	63	312
	still enrolled/DNG	57	67	63	86	104	377
Virginia Tech Total		234	246	281	330	332	1423
Total across all institutions		3387	3453	3523	3743	3795	17901

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

**101 N. 14th Street, VCCS, 15th floor
Godwin-Hamel Board Room
Richmond, Virginia**

**January 14, 2013
3:30 p.m. – 5:00 p.m.**

TJ 21 Implementation Task Force

1. Call to Order and Announcements
2. Approval of Budget Recommendations Task Force Minutes:
November 19, 2012 [Page TF1](#)
3. Discussion of Enrollment Projection Process for 2014-2020 [Page TF6](#)
4. Update from the Higher Education Advisory Committee [Page TF10](#)

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
BUDGET RECOMMENDATIONS TASK FORCE
NOVEMBER 19, 2012
MINUTES**

Mr. Haner called the meeting to order at 10:30 a.m. in the Godwin Hamel board room, VCCS System Office, 15th floor, 101 North 14th Street, Richmond, Virginia. Council members present: Stephen Haner, G. Gilmer Minor, Gary Nakamoto, and Katharine Webb.

Task Force members absent: Whittington Clement

Staff members present: Lee Andes, Peter Blake, Russ Carmichael, Alan Edwards, Dan Hix, Kirsten Nelson, Lee Ann Rung, Diane Vermaaten, and Yan Zheng.

Note: A quorum was not present when the meeting was called to order but was established prior to any votes being taken.

APPROVAL OF MINUTES

On motion by Ms. Webb and seconded by Mr. Minor the minutes from the September 24, 2012, meeting were unanimously approved as submitted.

ACTION ON 2012-2014 SYSTEMWIDE OPERATING BUDGET AMENDMENT ITEMS

Mr. Blake provided a brief overview of each item. He referred to the summary table and highlighted the base adequacy calculation. It was noted that the General Assembly directed SCHEV to review the Educational and General (E&G) budget for VMI and exclude resources that are determined to be “uniquely military” from the base adequacy funding guidelines. As a result, the numbers presented included a 20% adjustment which reflects a more accurate comparison for this institution.

Mr. Blake reported that financial aid is always a high priority from Council, and felt that the number presented should keep pace with increased financial needs of eligible students. Mr. Haner reminded the Committee that SCHEV has a responsibility to report what is needed to meet the recommendations set by the General Assembly in this area.

Mr. Haner had requested that staff provide a chart showing the average change over time of the general fund and nongeneral fund per FTE student. Members were directed to the chart on page BR 25 that showed the Council recommended additional funding in FY14.

On motion by Mr. Nakamoto and seconded by Mr. Minor, the following resolution was approved unanimously. The resolution will be forwarded to the full Council:

BE IT RESOLVED that the State Council of Higher Education for Virginia recommends additional operating budget appropriations in FY2014 totaling \$108.9 million from the general fund and \$41.3 million in nongeneral funds to be allocated in the following way:

- **Base Adequacy/Cost of Education, \$23.8 million from the general fund and \$19.9 million in nongeneral funds. These funds would be provided to support base operating needs, additional faculty and staff, library and other instructional and research materials, and efforts to increase the number of degrees;**
- **Faculty salaries, \$10.8 million from the general fund and \$10.8 million in nongeneral funds for an additional 2 percent salary increase for teaching and research faculty;**
- **Undergraduate student financial aid, \$27 million from the general fund;**
- **Operation and maintenance of new facilities, \$10.2 million from the general fund and \$10.6 million in nongeneral funds;**
- **Fund share equity/affordability, \$1.8 million from the general fund;**
- **Higher Education Equipment Trust Fund, \$30.7 million allocation to be financed through debt service payments beginning in 2014-16 biennium;**
- **Projected per-student enrollment-based funding, \$15.1 million from the general fund;**
- **Economic and innovative incentives, \$20 million from the general fund.**

BE IT FURTHER RESOLVED that the State Council of Higher Education for Virginia recommends that the Governor and the General Assembly permit institutions to use general tuition revenue for student financial aid under the following policy parameters:

- 1. In-state student tuition will not subsidize out-of-state students.**
- 2. Students receiving this aid must be making satisfactory academic progress.**
- 3. Awards made to students should be based primarily on financial need.**
- 4. Institutions should make larger awards to students taking the number of credit hours necessary to complete a degree in a timely manner.**
- 5. SCHEV and institutions should work cooperatively to refine and improve the reporting of this approach to providing financial aid.**

ACTION ON 2012-2014 MAINTENANCE RESERVE BUDGET AMENDMENT

Mr. Blake provided a brief explanation and on a motion by Ms. Webb and seconded by Mr. Minor, the following resolution was approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommendation to appropriate \$18.3 million in 2013-14 for Maintenance Reserve funding for Higher Education.

ACTION ON INSTITUTIONAL PERFORMANCE MEASURES

Mr. Alessio distributed a revised copy of the resolution and he reviewed the changes that were made from the last meeting. The words "at least" were added to the first four measures and the number of measures was reduced from 19 to 6. The proposed measures provide the Council with more flexibility in its review and the timeframe has changed from an annual review process to a biennial process. Mr. Nakamoto felt it was important to note that the intent is not to take punitive actions but to help institutions get on track and recognizing their diverse missions. On motion by Mr. Minor and seconded by Ms. Webb, the following resolution was approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia accepts the recommendations of the Higher Education Advisory Committee and the Performance Measures Workgroup and recommends the following to the Governor and General Assembly:

Institutional Performance Measures to replace the education-related measures outlined in §4-9.02 ASSESSMENT OF INSTITUTIONAL PERFORMANCE of the 2012 Appropriation Act:

- 1. Institution meets at least 95 percent of its State Council-approved biennial projections for in-state undergraduate headcount enrollment.**
- 2. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state associate and bachelor degree awards.**
- 3. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state STEMH (Science, Technology, Engineering, Mathematics, and Health professions) associate and bachelor degree awards.**
- 4. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state, upper level - sophomore level for two-year institutions and junior and senior level for four-year institutions - program-placed, FTES.**
- 5. Maintain or increase the number of in-state associate and bachelor degrees awarded to students from under-represented populations.**

6. **Maintain or increase the number of in-state two-year transfers to four-year institutions: total, those with an associate degree, and those with a guaranteed admission agreement.**

In general, institutions are expected to achieve all performance measures in order to be certified by SCHEV, but it is understood that there can be circumstances outside of an institution's control that may prevent achieving one or more performance measures. The Council shall consider, in consultation with each institution, such factors in its review.

- **Institutions meeting all performance measures will be certified by the Council and recommended to receive the financial benefits.**
- **Institutions that do not meet all performance measures will be evaluated by the Council and the Council may take one or more of the actions listed below:**
 - **Request the institution provide a remediation plan and recommend that the Governor withhold release of financial benefits until Council review of the remediation plan.**
 - **Recommend that the Governor withhold all or part of financial benefits.**

It is recommended that the Council perform its review biennially instead of the current annual certification. The review should be completed no later than October 1 of odd numbered - biennial budget development - years. Institutions will be eligible for financial benefits for a two-year period.

ACTION ON HIGHER EDUCATION ADVISORY COMMITTEE RECOMMENDATIONS

Mr. Blake reported that no additional recommendations have been received from the Higher Education Advisory Committee. A copy of the October 22 HEAC agenda was provided. The next Advisory Committee meeting is scheduled for November 27.

NEW BUSINESS

Mr. Blake reported that the Governor has asked state agencies to prepare a 4% budget reduction plan. For SCHEV's operational budget this would include the Virginia Women's Institute for Leadership (VWIL) program at Mary Baldwin College and the Virtual Library of Virginia (VIVA) program. Mr. Blake has contacted representatives from both of these programs to inform them of the situation. Colleges and universities were not asked to prepare a 4% reduction. Instead, institutions were asked to provide a reallocation to drive to high priority items. Also exempt from the 4% reductions were financial aid programs including the Tuition Assistance Grant (TAG).

Mr. Blake informed the Committee that Dr. Pat Wright, Superintendent of Public Instruction for the Virginia Department of Education, will make a presentation at the Council's January meeting.

Mr. Blake also welcomed Dan Hix back after his extended absence. Mr. Hix was in attendance and received a warm welcome from the members.

The meeting was adjourned at 11:10 a.m.

Steve Haner
Chair

Lee Ann Rung
Manager, Executive & Council Affairs

State Council of Higher Education for Virginia Agenda Item

Item: TJ 21 Implementation Task Force Item #3 – Enrollment Projection Process

Date of Meeting: January 14, 2013

Presenter: Tod Massa, Director of Policy Research and Data Warehousing
todmassa@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: November 19, 2012

Action: Mr. Massa provided a briefing on SCHEV's biennial enrollment projection process, and solicited Council member input on the scope of information to be presented in January. Members expressed interest in the costs associated with reaching the 100,000 degree goal, the implications of planned changes in student retention and completion, and the impact on institutional enrollment targets. Mr. Bland requested that the Budget Recommendations Task Force work with staff to develop a proposal that would allow for a partnership between SCHEV and the institutions.

Background Information/Summary of Major Elements:

The Virginia Higher Education Opportunity Act of 2011, also known as the Top Jobs Act, or TJ 21, established the goal of adding 100,000 additional associate and baccalaureate degrees from public institutions by 2025.

Staff estimates that achieving this goal, combined with degree production from private institutions and migration to Virginia of individuals with a degree, will result in approximately 55% of Virginia's working-age population having an associate degree or higher by 2025. By comparison, as of the 2010 Census, the percentage of working age adults in Virginia with at least an associate degree was 43%.

Public institutions will meet the 100,000 goal by increasing the number of students they enroll – both directly out of high school (currently 59%) and among older students – and by retaining and graduating more students (currently 64% within six years across all institutions). These actions, if successful, will have positive impacts on institutional degree production.

To achieve the goal of 100,000 additional degrees by 2025, public institutions will need to enroll approximately 353,000 in-state undergraduate students by 2020, the

undergraduate enrollment at public institutions will have to increase to approximately 368,000. By contrast, in-state undergraduate enrollment in the baseline year of 2010 was 318,933.

TJ 21 also established a goal of a “comparable increase” in degrees for Virginia students attending private, nonprofit institutions. SCHEV estimates that to be at least 15,000 additional degrees by 2025. Based on that goal, private, non-profit institutions will need to enroll approximately 40,000 in-state undergraduate students by 2020. By 2025, in-state undergraduate enrollment at private, nonprofit institutions will have to increase to approximately 44,000. By contrast, in-state undergraduate enrollment in the baseline year of 2010 was 31,691.

Taken altogether, in-state undergraduate enrollment at Virginia public and private nonprofit institutions would have to increase from 350,624 in fall 2010 to approximately 393,000 in 2020 and approximately 412,000 in 2025.

Although graduate degrees are not included in TJ 21’s 100,000 degree goal, SCHEV thinks that institutions, based on mission and capacity, should undertake a steady and sustained approach to enrolling students in graduate programs, particularly in science, technology, engineering, math and health and other high-demand fields.

Several factors may have an impact on institutions’ ability to meet statewide goals described above. They include:

- Number of high school graduates.
 - The number of Virginia high school graduates, public and private schools, peaked in 2008-09 at 87,822, fell to 85,941 in 2011-12, and will not reach that peak level again until 2016-17.
- Preparation of high school graduates and participation in postsecondary education.
 - Between 2003-04 and 2010-11 the number of Advanced Studies Diplomas from Virginia public high schools has increased from 34,238 to 46,428. This represents an increase in the proportion of Advanced Studies Diplomas to other diplomas from 45.7% to 51.2%.
- Demographic changes affecting student enrollment and completion.
 - Like the nation as a whole, Virginia is experiencing population aging, increasing diversity and regional disparity, all of which can have an impact on student enrollment and success.
- State and institutional funding and resource limitations.
 - While state appropriations have increased in the last two years, total funding per student remains below where it was 10 years ago. In addition, many students find paying for college more difficult every year.

- Institutional mission and capacity.
 - Most of the growth in in-state undergraduate enrollment at public four-year institutions from 2001 to 2011 occurred at Old Dominion (6,283), Virginia Commonwealth (5,260), George Mason (3,627), and James Madison (2,682). These four institutions represent 67% of the in-state enrollment growth in the public four-year institutions.
 - Between 2001 and 2011, four community colleges led the system in enrollment growth: Tidewater (11,467) Northern Virginia (10,740), John Tyler (5,296), Germanna (3,437), Thomas Nelson (43% - 3,136), and Lord Fairfax (3,065). These four represent 71% of the total growth. While Rappahannock did not contribute as many new students, its growth of 82% (1,671 students) was also noteworthy.
 - Virginia's private colleges grew by 11,885 in-state undergraduates between 2001 and 2011. Liberty University accounted for 7,937 of these students and Regent (1,214), Shenandoah (862), Ferrum (494), and Lynchburg (493) were the biggest contributors to the remainder of the growth. These institutions account for 93% of total enrollment growth at private nonprofit institutions.
 - It may be unreasonable to expect the same levels of growth at these institutions over the next decade.

- Market changes, economic conditions, instructional methods, student choice, and other factors.
 - Economic conditions can affect student enrollment decisions and patterns. Enrollment in Virginia increased during the recent Great Recession; for some community colleges, the rates of increase were double-digit. Such growth is now leveling off for many institutions. Either strong economic growth or another recession in the next few years could have an effect on enrollment in Virginia higher education.
 - Efforts toward credit and non-credit online education (including massive open online courses or MOOCs) and non-degree credentials may also affect student enrollment decisions. As students seek lower-cost, higher-convenience avenues of advanced learning, and as employers recognize student competencies and skills independent (and perhaps separate) from traditional degree attainment, enrollment in traditional institutions and degree programs may be affected downward from what it would have been other things equal.

Financial Impact: Financial impacts are dependent upon final statewide targets established.

Timetable for Further Review/Action: Institutional targets should be available for preliminary review by Council at the May and/or July meetings. Final action is anticipated at the September 2013 meeting.

Resolution:

BE IT RESOLVED that the Council directs staff to collaborate with institutions to produce a package of enrollment projections and degree estimates that ensures the Commonwealth is on track to meet the target of 100,000 additional in-state undergraduate degrees at public institutions by 2024-25 and a comparable increase for private nonprofit institutions; and

BE IT FURTHER RESOLVED that the enrollment projection and degree estimate process shall follow the schedule below as closely as possible:

- 1. Discussion with GPAC – January 27th**
- 2. Kickoff Webinar – February 4th**
- 3. Optional Training Webinars February 5th – 15th**
- 4. Submission Due Dates:**
 - a. Public Institutions – April 1**
 - b. Private Institutions – May 1**
- 5. Staff Update – May Council Meeting**
- 6. Staff Update – July Council Meeting**
- 7. Meetings with Institutions (as part of six-year plan review) – Summer**
- 8. Council Action – September Council Meeting**

State Council of Higher Education for Virginia Agenda Item

Item: TJ21 Implementation Task Force Item #4 - Action on Higher Education Advisory Committee Recommendations

Date of Meeting: January 15, 2013

Presenter: Peter Blake, Director
peterblake@schev.edu

Most Recent Review/Action:

No previous Council review/action

Previous review/action

Date: October 2011, November 2011, January 2012, May 2012, July 2012, September 2012, November 2012

Action: Receive resolutions and other information relative to the Higher Education Advisory Committee

Background Information/Summary of Major Elements:

The 2011 General Assembly passed the Higher Education Opportunity Act. The Act creates a Higher Education Advisory Committee and assigns to it a number of responsibilities relating to making recommendations on funding, performance criteria, nonpublic institutions, administrative restructuring, six-year plans, and student financial aid, among others.

The Act directs the advisory committee to submit its recommendations to the Council, "which shall review the recommendations and report its recommendations" to the Governor and the General Assembly.

To date, in 2012, the advisory committee submitted recommendations relating to performance measures used to certify a college or university to be eligible for limited financial benefits.

The advisory committee last met November 27. Staff will present an update on the meeting.

Materials Provided:

A copy of the agenda for the November 27 Higher Education Advisory Committee is enclosed.

Financial Impact:

To be determined.

Timetable for Further Review/Action:

The Council will review and make recommendations as needed.

Resolution:

None.



COMMONWEALTH of VIRGINIA
Office of the Governor

Laura W. Fornash
Secretary of Education

HIGHER EDUCATION ADVISORY COMMITTEE MEETING

NOVEMBER 27, 2012

1:30P.M.-3:30P.M.

HOUSE ROOM 3, VIRGINIA STATE CAPITOL

1. ***Opening Remarks*** – Ms. Laura Fornash, Secretary of Education
2. ***Virginia Higher Education Governance Reform*** – Governance Workgroup
Workgroup members:
 - Mr. Peter Blake, Executive Director, State Council of Higher Education for Virginia
 - Mr. Gil Bland, Chair, SCHEV Council
 - Delegate Kirk Cox, Chair, House Appropriations Higher Education Subcommittee
 - Mr. Don Finley, President, Virginia Business Higher Education Council
 - Ms. Laura Fornash, Secretary of Education
 - Mr. Gil Minor, Vice Chair, SCHEV Council
 - Senator Tommy Norment, Chair, Senate Finance Education Subcommittee
 - Mr. Minnis Ridenour, Senior Fellow for Resource Development, Virginia Tech
 - Mr. John O. “Dubby” Wynne, Virginia Business Higher Education Council
3. ***Recommendation of the Financial Aid Workgroup*** – Ms. Laura Fornash, Secretary of Education and Mr. Peter Blake, Executive Director, State Council of Higher Education for Virginia
4. ***Recommendation of the Council of Presidents & the Virginia Business Higher Education Council on the Investment Strategy for Higher Education*** – Mr. Dwight Shelton, Vice President for Finance and Chief Financial Officer, Virginia Tech and Mr. Don Finley, President, Virginia Business Higher Education Council

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
SCHEV Offices
101 N. 14th St., 9th floor
Richmond, Virginia
January 15, 2013
9:00 a.m.

Meeting Agenda

(Note: Some items from the January 15 meeting agenda may be addressed before adjournment of the January 14 meetings)

- | | | |
|-----------------------------------------------------------------------------------------------------|------------|---------------------------|
| Call to Order and Announcements | 9:00 a.m. | |
| 1. Public Comment Period | | |
| 2. Approval of Minutes:
November 19, 2012 meeting | | Page 1 |
| 3. Remarks by Patricia I. Wright, Superintendent of Public Instruction | 9:10 a.m. | |
| 4. Director's Report | 9:35 a.m. | |
| 5. Briefings and Discussion: | 9:50 a.m. | |
| a. Update on Governor's Introduced Budget | | Page 9 |
| b. Preview of the 2013 General Assembly Session | | Page 10 |
| c. Discussion on Higher Education Governance | | Page 11 |
|
BREAK | | |
| 6. Action/Discussion Items from Academic Affairs Committee: | 10:40 a.m. | |
| a. Action on Programs at Public Institutions | | Page A4 |
| b. Action on Private and Out-of-State Post-Secondary Education Institutional Certifications | | Page A10 |
| c. Action on Affirming the Exempt Status of Virginia Theological Seminary | | Page A13 |
| d. Discussion on Course Registration Policies for Military-Related Students | | Page A15 |
| e. Discussion on <i>Report on Transfers from Community Colleges at Virginia Public Institutions</i> | | Page A19 |
| 7. Action/Discussion Items from TJ21 Implementation Task Force: | 11:30 a.m. | |
| a. Discussion of Enrollment Projection Process for 2014-2020 | | Page TF6 |
| b. Update from the Higher Education Advisory Committee | | Page TF10 |
| 8. Items Delegated to Staff | 12:10 p.m. | Page 13 |
| 9. New Business | 12:15 p.m. | |

10. Adjournment

12:30 p.m.

NOTE: All meeting times are approximate and may vary slightly.

NOTE:

Materials contained in this Agenda Book are in draft form and intended for consideration by the Council at its meeting (dated above), and may not reflect final Council action. For a final version of any item contained in these materials, please visit the Council's website at www.schev.edu or contact Lee Ann Rung at LeeAnnRung@schev.edu.

**STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA
COUNCIL MEETING
NOVEMBER 19, 2012
MINUTES**

Mr. Bland called the meeting to order at 12:35 p.m. in the SCHEV main conference room, 101 North 14th Street, Richmond, Virginia. Council members present: Gilbert Bland, Johanna Chase, Whittington Clement, Mary Haddad, Stephen Haner, G. Gilmer Minor, Gary Nakamoto, Julious Smith, and Katharine Webb.

Council members absent: Joann DiGennaro and Gene Lockhart

Staff members present: Jim Alessio, Lee Andes, Peter Blake, Joseph DeFilippo, Alan Edwards, Tod Massa, Kirsten Nelson, Monica Osei, Lee Ann Rung, and Yan Zheng. Jake Belue from the Office of the Attorney General was also in attendance.

PUBLIC COMMENT

No requests for public comment were received in advance of the meeting.

APPROVAL OF MINUTES

Ms. Haddad made a motion to approve in block the minutes from the January 10, 2012, Executive Committee meeting; the September 24, 2012, Economic Opportunity Metrics Task Force meeting; and the September 25, 2012, Council meeting. The motion was seconded by Mr. Minor and approved unanimously.

REMARKS BY PRESIDENT DOWNEY

Mr. Bland introduced Dr. John Downey, President of Blue Ridge Community College. Dr. Downey thanked the Council for its work on behalf of higher education and spoke about the important role that community colleges play in the state's economic development efforts. These efforts include providing career and technical degrees, which are designed to meet specific workforce needs of employers in Virginia.

Dr. Downey serves as chair of the regional coalition to solve workforce issues in the Blue Ridge area. He suggested that several aspects of career and technical education (CTE) programs be studied further, including transferability of credits, keeping the legislature informed of the importance of funding expensive equipment for these hands-on programs, and recruiting faculty for CTE programs.

Dr. Downey stressed the need to expose students to the various educational options available in Virginia. Council members requested that Dr. Downey provide a copy of his remarks and he agreed to send them to Mr. Blake for distribution.

DIRECTOR'S REPORT

Mr. Blake distributed a copy of his report and highlighted the following items:

Outstanding Faculty Awards (OFA) – SCHEV received a total of 109 nominations for the 2013 awards. The event is scheduled for February 12, 2013.

Student Advisory Committee (SAC) – Ms. Nelson provided an update on the group's first meeting for this year. She explained that the primary concern expressed by students from the 17 institutions represented was student advising. SAC chair Alex Reber, vice chair Brandan Randleman, and SAC member Phillip Blevins were in attendance and were introduced. Kathleen Kincheloe from SCHEV was introduced and serves as staff to the SAC. The SAC representatives answered questions from Council members about how they collect information from students at their institutions.

Virginia Longitudinal Data System – Mr. Massa recently made several presentations on the new system and continues to monitor news reports and discussion blogs related to the wage reports that the agency released on October 4.

SCHEV Holiday Luncheon – Mr. Blake thanked Council members for supporting the annual staff event and invited all to attend the luncheon on December 18.

Virginia College Application Week – The Governor will kick off college application week which is November 26-30. Staff from SCHEV's College Access Challenge Grant will work with high schools to engage students in a meaningful way to apply for college.

March 2013 Council meeting – The location of the March meeting has been changed to Longwood University. Ms. Rung will send a revised schedule to all members.

Budget Reduction Plan – Mr. Blake informed the Council that the Governor has requested all agencies to submit budget reduction plans of 4%. For SCHEV's operational budget this would include the Virginia Women's Institute for Learning (VWIL) program at Mary Baldwin College and the Virtual Library of Virginia (VIVA) program. Mr. Blake has contacted representatives from both of these programs to inform them of the situation.

Mr. Blake welcomed Mr. Hix back to the agency after his extended absence.

DISCUSSION OF THE ENROLLMENT PROJECTION PROCESS FOR 2014-2020

Mr. Massa provided background on the goals and reminded members of the process that takes place every two years when SCHEV makes enrollment projections. The Council then reviews the targets set by institutions to determine whether or not they were met. He asked for Council input on the type of information members would like to see in January. Members expressed interest in the operating and capital costs associated with reaching the 100,000 degree goal, the implications of student changes in student retention and completion, and the impact on institutional enrollment targets. Mr. Bland requested that the Budget Recommendations Task Force work with staff to develop a proposal prior to the January meeting that would allow for a partnership between SCHEV and the institutions.

BREAK

The chair called for a break at 1:55 p.m. The meeting resumed at 2:05 p.m.

REPORT FROM BUDGET RECOMMENDATIONS TASK FORCE

Mr. Haner provided a report from the task force and reviewed a few minor changes that were made which did not affect the final recommendation. The resolution follows the funding categories stated in TJ21. Mr. Haner directed attention to the chart on page BR25 showing the average change over time of the general fund and non general fund per FTE student, and indicated that this should be an area of focus for the Governor and General Assembly. He briefly explained each item that was included in the recommendation and the following resolution was seconded by Mr. Minor and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia recommends additional operating budget appropriations in FY2014 totaling \$108.9 million from the general fund and \$41.3 million in nongeneral funds to be allocated in the following way:

- **Base Adequacy/Cost of Education, \$23.8 million from the general fund and \$19.9 million in nongeneral funds. These funds would be provided to support base operating needs, additional faculty and staff, library and other instructional and research materials, and efforts to increase the number of degrees;**
- **Faculty salaries, \$10.8 million from the general fund and \$10.8 million in nongeneral funds for an additional 2 percent salary increase for teaching and research faculty;**
- **Undergraduate student financial aid, \$27 million from the general fund;**
- **Operation and maintenance of new facilities, \$10.2 million from the general fund and \$10.6 million in nongeneral funds;**

- Fund share equity/affordability, \$1.8 million from the general fund;
- Higher Education Equipment Trust Fund, \$30.7 million allocation to be financed through debt service payments beginning in 2014-16 biennium;
- Projected per-student enrollment-based funding, \$15.1 million from the general fund;
- Economic and innovative incentives, \$20 million from the general fund.

BE IT FURTHER RESOLVED that the State Council of Higher Education for Virginia recommends that the Governor and the General Assembly permit institutions to use general tuition revenue for student financial aid under the following policy parameters:

1. In-state student tuition will not subsidize out-of-state students.
2. Students receiving this aid must be making satisfactory academic progress.
3. Awards made to students should be based primarily on financial need.
4. Institutions should make larger awards to students taking the number of credit hours necessary to complete a degree in a timely manner.
5. SCHEV and institutions should work cooperatively to refine and improve the reporting of this approach to providing financial aid.

ACTION ON 2012-2014 MAINTENANCE RESERVE BUDGET AMENDMENT

Mr. Haner provided a brief explanation and the following recommendation was seconded by Mr. Minor and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia approves the recommendation to appropriate \$18.3 million in 2013-14 for Maintenance Reserve funding for Higher Education.

ACTION ON INSTITUTIONAL PERFORMANCE MEASURES

Mr. Haner distributed a revised copy of the resolution and provided a brief overview. He indicated that staff has worked collaboratively to reduce the current 19 measures to 6. The words “at least” were added to the first four measures. The following recommendation was seconded by Mr. Minor and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia accepts the recommendations of the Higher Education Advisory Committee and the Performance Measures Workgroup and recommends the following to the Governor and General Assembly:

Institutional Performance Measures to replace the education-related measures outlined in §4-9.02 ASSESSMENT OF INSTITUTIONAL PERFORMANCE of the 2012 Appropriation Act:

- 1. Institution meets at least 95 percent of its State Council-approved biennial projections for in-state undergraduate headcount enrollment.**
- 2. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state associate and bachelor degree awards.**
- 3. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state STEMH (Science, Technology, Engineering, Mathematics, and Health professions) associate and bachelor degree awards.**
- 4. Institution meets at least 95 percent of its State Council-approved biennial projections for the number of in-state, upper level - sophomore level for two-year institutions and junior and senior level for four-year institutions - program-placed, FTES.**
- 5. Maintain or increase the number of in-state associate and bachelor degrees awarded to students from under-represented populations.**
- 6. Maintain or increase the number of in-state two-year transfers to four-year institutions: total, those with an associate degree, and those with a guaranteed admission agreement.**

In general, institutions are expected to achieve all performance measures in order to be certified by SCHEV, but it is understood that there can be circumstances outside of an institution's control that may prevent achieving one or more performance measures. The Council shall consider, in consultation with each institution, such factors in its review.

- Institutions meeting all performance measures will be certified by the Council and recommended to receive the financial benefits.**
- Institutions that do not meet all performance measures will be evaluated by the Council and the Council may take one or more of the actions listed below:**

- Request the institution provide a remediation plan and recommend that the Governor withhold release of financial benefits until Council review of the remediation plan.
- Recommend that the Governor withhold all or part of financial benefits.

It is recommended that the Council perform its review biennially instead of the current annual certification. The review should be completed no later than October 1 of odd numbered - biennial budget development - years. Institutions will be eligible for financial benefits for a two-year period.

ACTION ON HIGHER EDUCATION ADVISORY COMMITTEE RECOMMENDATIONS

Mr. Blake reported that no further actions have been received from the Higher Education Advisory Committee. The Advisory Committee is scheduled to meet again on November 27.

REPORT FROM ACADEMIC AFFAIRS COMMITTEE

Action on Private and Out-of-State Post-secondary Education Institutional Certifications

Ms. Haddad discussed the recommendations from the Committee and the following resolutions were seconded by Mr. Nakamoto and approved unanimously:

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Assured Training to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

BE IT RESOLVED that the State Council of Higher Education for Virginia certifies Morrison Dental Assistant School to operate a postsecondary institution in the Commonwealth of Virginia, effective October 30, 2012.

Discussion of Proposal For Ph.D. In Constructed Environment

Ms. Haddad said the Committee received a presentation from Dean Kim Tanzer from UVA. She explained that the Committee decided that this proposal should progress to the external review stage.

Ms. Haddad reported that the Committee has decided it will focus on students with learning disabilities in the coming months.

UPDATE ON BOARD OF VISITORS (BOV) ORIENTATION

Mr. Blake introduced Dr. Edwards who provided a report of the orientation session held on October 23. Dr. Edwards indicated that the results of a survey sent to attendees as well as other comments received concluded that the session was well received. Of the 57 new appointees, 33 attended the one-day orientation session which included presentations from Belle Wheelan from the Southern Association of Colleges and Schools Commission on Colleges; David Breneman from the University of Virginia; and panel discussions that included three rectors and three presidents. Ms. Chase attended the orientation and indicated that it was much more informative than any other session that she attended when she served on a college board. Ms. Smith asked staff to consider including in next year's orientation those who were unable to attend.

ITEMS DELEGATED TO STAFF

Mr. Blake noted the categories of recent actions taken by staff as delegated by the Council. As required, a copy of these actions is attached to the minutes.

NEW BUSINESS/OLD BUSINESS

Mr. Blake distributed an updated list of SCHEV priorities that was developed at the Council's recent planning session. He indicated that he will provide the Council with a report at each meeting demonstrating what is being done to support each of the priorities. He requested Council feedback on what members would like to see in the reports.

ADJOURNMENT

Mr. Bland reminded members that the next meeting is scheduled for January 14-15, 2013, at the SCHEV offices.

The meeting was adjourned at 2:30 p.m.

Katharine Webb
Secretary

Lee Ann Rung
Manager for Executive and Council Affairs

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Program Approval and Changes," the following items were reported:

Program Actions

Institution	Degree/Program/CIP	Effective Date
University of Virginia	Initiate a Graduate Certificate program in Procurement and Contracts Management (52.0202).	September 11, 2012
University of Virginia	Discontinue the Master of Arts degree program in Bioethics (30.1501). [Program Approved: Date: May 9, 2005].	Spring 2013

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Internal and Off-Campus Organizational Changes," the following item was reported:

Organizational Changes / Off-campus Instructional Sites

Institution	Change / Site	Effective Date
University of Virginia	Close the site located at 291 Independence Boulevard, Pembroke Four, Suite 418, Virginia Beach, VA 23462.	October 1, 2012

Governor's STEM Academies

One (1) Governor's STEM Academy proposal was reviewed and approved as delegated to staff:

Title of Academy	Region 2000 CTE STEM Academy
Location	Lynchburg, VA (Region 2000)
Name of Lead Entity	Virginia's Region 2000 Technology Council
Date of Approval	September 11, 2012
Academy Initiation	2012-13

State Council of Higher Education for Virginia Agenda Item

Item: #5.a - Update on Governor's Introduced Budget

Date of Meeting: January 15, 2013

Presenter: Dan Hix, Finance Policy Director, DanHix@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

On December 17, 2012, Governor McDonnell introduced his budget amendments for the 2012-14 biennium.

Materials Provided:

- A summary of the Governor's introduced budget.

Financial Impact: TBD

Timetable for Further Review/Action: None.

Resolution: None.

**Preliminary Summary of
Major Items in the Governor's Introduced Budget Amendments
for Higher Education in the 2012-14 Biennium**

Item	Amended 2012-14 Budget for Operations
<i>(A) Operating Budget for All Institutions</i>	
Enrollment Growth Funding	\$4.9 million GF in FY2014. <ul style="list-style-type: none"> ▪ The amount was prorated based on SCHEV recommendation for this item.
Degree Incentive	\$7.8 million GF in FY2014. <ul style="list-style-type: none"> ▪ Funding distribution was based on the incentive funding model.
Student Financial Aid	\$1.9 million GF in FY2014.
Interest Earnings and Credit Card Rebate	The original amounts were amended to be \$2.4 million GF in FY2013 and \$1.8 million GF in FY2014.
Resource Reallocation	In lieu of budget reductions, institutions are required to reallocate the equivalent of 5% in FY2014 of their FY2012 E&G appropriations to programs and strategies that can advance the objectives of TJ21 legislation. 5% reallocation is the combination of 2% in the original budget and additional 3% in the amended budget,
Tuition Assistance Grant (TAG)	\$3.8 million GF transferred from FY2013 to FY2014. <ul style="list-style-type: none"> ▪ Accommodate changes in enrollment and award amount; ▪ Increase the award level from \$2,800 to \$3,100 for undergraduate students and \$1,300 to \$1,500 for graduate and medical students in FY2014.
Military Survivors Program	\$600,000 GF in FY2014.
Higher Education Equipment Trust Fund	<ul style="list-style-type: none"> ▪ Additional \$2.0 million allocation to VCCS to support workforce development equipment needs in FY2014. ▪ Institutions are allowed to purchase equipment in 2013 but will not be reimbursed until at least the first quarter of 2014 because the bond issuance will be delayed in 2013.
Line of Duty Act	\$73,745 GF in FY2014. <ul style="list-style-type: none"> ▪ Provides death and health benefits to state employees, local government employees and volunteers who hold specified hazardous duty positions and who are killed or disabled in the line of duty. ▪ This act is in §9.1-401 and §9.1-402 of the Code of Virginia.
<i>(B) Institution-Specific Operating Budget</i>	
ODU	\$3.9 million GF in FY2014 for base operations to address the institution's high base adequacy need.
VCU	\$250,000 GF in FY2014 to support the Parkinson's and Movement Disorders Center.
VCCS	<ul style="list-style-type: none"> ▪ \$1.8 million GF in FY2014 to support regional career pathways. ▪ \$125,000 GF in FY2014 to support a planning grant at TNCC for

	advanced integrated manufacturing technologies.
VT	<ul style="list-style-type: none"> ▪ \$600,000 GF in FY2014 to support enrollment growth in the Corps of Cadets of the Unique Military Activities. ▪ \$972,883 GF in FY2014 to support brain disorders research.
SCHEV	\$135,295 GF in FY2014 to support the Longitudinal Data System that will track students' productivity and outcomes.
Southwest Virginia Higher Education Center	\$117,500 GF in FY2014 to support half of the operating and maintenance costs for the new research facility.
(C) Language	
Item 144.C.1 College Scholarship Assistance Program	<ul style="list-style-type: none"> ▪ Deletes the paragraph that funds shall be allocated based on the need-based model. ▪ Adds that funding shall be allocated to Virginia public and eligible private non-profit institutions for purposes of addressing student retention and graduation.
§4-5.01.b.1.a	Adds work study as an option for distributing financial aid appropriations.
§4-9.02	Modifies language to ensure no conflict with existing language regarding assessment of institutional performance with new performance measures under the TJ21 legislation.
§4-9.02.d.6 and §4-9.02.e.6.a	Provides additional VITA oversight of technology projects that are less than \$1.0 million if the project is complex, has high risks or is critical to the safety of the Commonwealth.
Item	Amended 2012-14 Budget for Capital Outlay
Maintenance Reserve	\$50,000 GF in FY2014 to establish a maintenance reserve appropriation for the Institute for Advanced Learning and Research to address issues related to aging facilities.
Workforce Development	\$3.7 million GF in FY2014 for the expansion of the manufacturing training program at Danville Community College.
Construction funding for paragraphs A, B, and C of Item C-39.05	<p>\$262.8 million construction funding is provided in FY2014 from bond proceeds for projects listed in paragraphs A, B, and C of Item C-39.05 if the projects meet the following criteria:</p> <ul style="list-style-type: none"> ▪ Detailed planning has been completed; ▪ Projected construction cash needs for the project have been submitted to the DPB director, indicating the quarterly cash needs from the signing of the construction contract until its completion; ▪ The Six-Year Capital Outlay Plan Advisory Committee must review the project and grant the authorization for construction to begin; ▪ Sufficient bond authority is available to meet current cash needs as certified by the Secretary of finance.
Projects through Excess Bond Proceeds (Item C-38.20 paragraph A)	<p>Provides funding through excess bond proceeds for</p> <ul style="list-style-type: none"> ▪ Equipment for GMU's Fine Arts Building and Science Technology I and II projects. ▪ Life safety projects at: <ul style="list-style-type: none"> ▪ NSU – replace Brown Hall

	<ul style="list-style-type: none"> ▪ VSU – replace Water Storage Tank ▪ VSU – Construct Erosion and Stormwater Control Facilities ▪ GMU – Expand Central Utility Plant, Fairfax Campus
Revenue Bond Authority	<ul style="list-style-type: none"> ▪ \$9.6 million 9(c) revenue bond authority for CWM dormitory renovation. ▪ Up to \$36 million 9(c) revenue bond authority for RU to construct and renovate resident halls. ▪ \$9.5 million 9(d) revenue bond authority for GMU to expand its central utility plant.

**Governor's Introduced Budget Amendments for the 2012-14 Biennium
(General Fund Only)**

Institution	Enrollment Growth	Degree Incentives	Base Operation	Line of Duty Act	Total E&G	Financial Aid	Research Initiatives	Others	Total GF FY2014
CNU	\$54,733	\$160,212		\$4,698	\$219,643	\$56,344			\$275,987
CWM	\$73,939	\$180,122		\$2,112	\$256,173	\$39,830			\$296,003
GMU	\$326,919	\$850,066		\$7,837	\$1,184,822	\$191,237			\$1,376,059
JMU	\$397,062	\$586,975		\$4,249	\$988,286	\$91,323			\$1,079,609
LU	\$80,350	\$121,790		\$2,458	\$204,598	\$51,411			\$256,009
NSU	\$292,572	\$147,483		\$2,955	\$443,010	\$96,179			\$539,189
ODU	\$472,692	\$681,537	\$3,891,533	\$4,780	\$5,050,542	\$205,482			\$5,256,024
RU	\$413,980	\$292,034		\$6,686	\$712,700	\$91,293			\$803,993
UMW	\$71,869	\$147,448		\$2,280	\$221,597	\$22,424			\$244,021
UVA	\$116,432	\$516,045		\$3,842	\$636,319	\$71,101			\$707,420
UVAW	\$33,084	\$47,677		\$1,135	\$81,896	\$25,849			\$107,745
VCU	\$389,386	\$861,041		\$7,054	\$1,257,481	\$260,598	\$250,000		\$1,768,079
VMI	\$21,743	\$33,664		\$847	\$56,254	\$10,720			\$66,974
VSU	\$72,469	\$107,764		\$1,807	\$182,040	\$73,940			\$255,980
VT	\$363,003	\$908,669		\$4,215	\$1,275,887	\$186,087	\$972,883	\$600,000	\$3,034,857
RBC	\$15,582	\$29,356		\$1,017	\$45,955	\$5,590			\$51,545
VCCS	\$1,668,601	\$2,111,183		\$15,773	\$3,795,557	\$466,358		\$1,875,000	\$6,136,915
All Institutions	\$4,864,416	\$7,783,066	\$3,891,533	\$73,745	\$16,612,760	\$1,945,766	\$1,222,883	\$2,475,000	\$22,256,409
Interest/Credit Card ¹								\$1,789,232	\$1,789,232
Southwest H Ed Ctr								\$117,500	\$117,500
SCHEV									
TAG ²								\$3,770,783	\$3,770,783
Military Survivors								\$600,000	\$600,000
Longitudinal data								\$135,295	\$135,295
Total	\$4,864,416	\$7,783,066	\$3,891,533	\$73,745	\$16,612,760	\$1,945,766	\$1,222,883	\$8,887,810	\$28,669,219

Notes:

(1) \$2,442,809 is proposed for FY2013 in the Governor's introduced budget amendments.

(2) TAG amount is a transfer from FY2013 to FY2014.

**Change in Amended General Fund Appropriations to E&G Programs
(2012-14 Biennium)**

Inst.	2011-12 General Fund ¹	FY13 Additions over FY12		FY14 Additions over FY13 ²	
		Amount	Percent	Amount	Percent
CNU	\$22,294,146	\$1,448,183	6.5%	\$519,528	2.2%
CWM	\$35,455,479	\$1,097,190	3.1%	\$882,942	2.4%
GMU	\$107,701,785	\$4,992,484	4.6%	\$2,847,965	2.5%
JMU	\$62,612,561	\$4,459,719	7.1%	\$1,925,733	2.9%
LU	\$22,022,029	\$1,118,763	5.1%	\$470,809	2.0%
NSU	\$37,768,961	\$1,818,964	4.8%	\$677,883	1.7%
ODU	\$91,185,656	\$6,843,230	7.5%	\$6,031,924	6.2%
RU	\$39,655,799	\$2,496,436	6.3%	\$1,279,881	3.0%
UMW	\$18,009,108	\$1,121,555	6.2%	\$498,865	2.6%
UVA	\$110,344,515	\$3,470,242	3.1%	\$2,297,766	2.0%
UVAW	\$11,317,374	\$1,163,446	10.3%	\$198,286	1.6%
VCU	\$142,388,453	\$7,166,101	5.0%	\$3,462,529	2.3%
VMI	\$7,429,107	\$656,731	8.8%	\$159,628	2.0%
VSU	\$27,994,002	\$1,731,790	6.2%	\$413,334	1.4%
VT	\$131,384,530	\$3,887,079	3.0%	\$3,220,200	2.4%
RBC	\$4,951,071	\$291,594	5.9%	\$92,199	1.8%
VCCS	\$318,848,281	\$18,338,611	5.8%	\$8,177,841	2.4%
Int. Earnings ³		\$2,442,809		\$1,789,232	
Total	\$1,191,362,857	\$64,544,927	5.4%	\$34,946,545	2.8%

Notes:

(1) Includes general fund appropriations for E&G and interest earnings/credit card rebates.

(2) includes 2% faculty salary increase in the original budget and the Governor's introduced budget amendments

(3) Not allocated to institutions.

Comparison of SCHEV and Governor's Budget Amendments for 2013-14
(In Millions)

Item	SCHEV	Governor
Cost of education	\$23.8	\$3.9
Faculty salaries	\$10.8	\$0.0
Operation and maintenance of new facilities	\$10.2	\$0.0
Projected per-FTE enrollment-based funding	\$15.1	\$4.9
Fund share equity/affordability	\$1.8	\$0.0
Higher Education Equipment Trust Fund (debt service) ¹	\$0.0	\$0.0
Economic and Innovation Incentives	\$20.0	\$7.8
Sub-total Operating Budget	\$81.7	\$16.6
Undergraduate financial aid	\$27.0	\$1.9
Tuition Assistant Grant ²	\$3.9	\$3.8
Retention and Completion Fund ³	\$4.4	\$4.4
Sub-total Financial Aid	\$35.3	\$10.1
Research Initiative	\$0.0	\$1.2
Workforce Development	\$0.0	\$1.9
Military Survivors and Dependent Program	\$0.0	\$0.6
Others	\$0.0	\$0.9
Sub-total Other	\$0.0	\$4.6
Total Recommendations⁴	\$108.7	\$23.1

Notes:

(1) SCHEV recommended an additional \$30.6 million allocation including \$4 million for VCCS workforce training equipment is recommended for FY2014. The required general fund for debt service will not begin until FY2015. The Governor's budget provides \$2 million allocation for VCCS workforce training equipment purchases.

(2) \$3.8 million is a transfer from FY2013 to FY2014. As a result, it increases the award amount to \$3,100 for undergraduate and \$1,500 for graduate and medical students in FY2014.

(3) Funding for this item is redirected from the current appropriation.

(4) Excludes \$3.8 million for Tuition Assistant Grant and \$4.4 million for Retention and Completion Fund as these amounts are already in the current appropriations.

State Council of Higher Education for Virginia Agenda Item

Item: #5.b – Preview of 2013 General Assembly Session

Date of Meeting: January 15, 2013

Presenter: Kirsten Nelson, SCHEV Director of Communications and Government Relations
kirstennelson@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements: Ms. Nelson will provide an overview of legislative issues affecting higher education in the 2013 General Assembly session.

Materials Provided:

- A handout will be provided at the meeting.

Financial Impact: N/A

Timetable for Further Review/Action: N/A

Resolution: N/A

State Council of Higher Education for Virginia Agenda Item

Item: #5.c – Discussion on Higher Education Governance

Date of Meeting: January 15, 2013

Presenter: Peter Blake, Director
peterblake@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date:

Action:

Background Information/Summary of Major Elements:

The Secretary of Education has convened meetings to discuss possible changes to the governance of higher education in Virginia, with a particular focus on the Council. Secretary Fornash led a discussion of those meetings at the November 27 meeting of the Higher Education Advisory Committee. She said that she expects to have at least two mechanisms to address issues raised in the work group meetings. One would be legislation for consideration in the 2013 session. A second would be some form of executive action asking the Council to undertake a review of its roles and responsibilities.

Council members Gil Bland and Gil Minor, along with Council director Peter Blake, have participated in the meetings. To date, conversations have focused on the Council's current statutory responsibilities, including strategic planning, review of program and degree offerings, accountability, budget recommendations, and policy development and implementation. Work group members appear to support Council's work in these areas. The work group also has discussed ways to ensure that Council members hear from a broad range of "stakeholders," which may result in a proposal to add members to the Council.

Staff and participating Council members will provide an update to Council members on the status of these discussions.

Materials Provided: Staff will make materials available to Council members as soon as the materials become available. Included with this agenda item are materials distributed at the November 27 HEAC meeting.

Financial Impact: To be determined.

Timetable for Further Review/Action: The Council will review and make recommendations as needed.

Resolution: None.

Comparison of SCHEV Duties, TJ21 Requirements, and Restructuring Requirements

SCHEV	TJ21	RESTRUCTURING
Planning		
<ul style="list-style-type: none"> ▪ Develop at least every six years a statewide strategic plan that reflects TJ21 	<ul style="list-style-type: none"> ▪ Public institutions develop biennially and review annually six-year plans that are structured uniformly per TJ21 and Richmond guidance, and that address each's academic, financial and enrollment plans ▪ Richmond reviews plans and offers comments 	<ul style="list-style-type: none"> ▪ Public institutions must prepare six-year financial plans
Academics		
<ul style="list-style-type: none"> ▪ Review and approve or disapprove proposed public-institution: <ul style="list-style-type: none"> ○ mission-statement changes; ○ degree-level escalations; ○ degree programs; ○ closure of degree programs in critical shortage areas; ○ academic-related organizational changes at/above department level ▪ Review and require closure of public-institution degree programs that are unnecessarily duplicative and/or unproductive ▪ Develop guidelines for: <ul style="list-style-type: none"> ▪ assessment of student achievement; ▪ articulation, transfer, and dual enrollment agreements; ▪ military-related academic credit, scheduling difficulties, and obligations 	<ul style="list-style-type: none"> ▪ Governor and General Assembly may fund targeted incentives for various goals, including such academic goals as: <ul style="list-style-type: none"> ○ Completion by those with partial credit; ○ Degree production in STEM-H and other high-need areas; ○ Transfer and enhanced degree paths. ▪ Secretary of Education creates STEM public-private partnerships 	<ul style="list-style-type: none"> ▪ Among the goals that institutions must address: <ul style="list-style-type: none"> ○ Broad range of degree programs; ○ High academic standards; ○ Student retention and graduation; ○ Articulation/transfer agreements; ○ Research and tech transfer; ○ Cooperation with K-12. ▪ SCHEV collaboratively sets targets and thresholds for performance on these (and other) educational-related goals (and assesses performance annually)
Finances		
<ul style="list-style-type: none"> ▪ Develop budget recommendations for systemic funding and pass-through programs ▪ Establish uniform accounting and record-keeping standards ▪ Provide updates of funding guidelines ▪ Administer various state-level student financial aid and assistance programs ▪ Review and approve/disapprove changes in the inventory of public-institution E&G space ▪ Monitor and report on public-institution tuition and fees ▪ Determine eligibility for domicile status 	<ul style="list-style-type: none"> ▪ Four-part funding model: (1) basic operations and instruction; (2) in-state enrollment; (3) need-based financial aid; and (4) targeted incentives ▪ SCHEV calculates institutions' basic operations and instruction funding needs/cost of education, and provides to Gov, GA, and institutions ▪ Private institutions must submit enrollment projections to SCHEV to inform per-student funding calculations ▪ Gov and GA consider model, calculations, and needs as deemed appropriate ▪ Tuition and fees are to be set by institutions 	<ul style="list-style-type: none"> ▪ Covered institutions may receive numerous and varied financial benefits for meeting goals/targets; some of these assessments are made by the Secretary of Finance, some by Secretary of Administration, some by Governor. ▪ Institutional boards are responsible for financial decisions and performance

Comparison of SCHEV Duties, TJ21 Requirements, and Restructuring Requirements

SCHEV	TJ21	RESTRUCTURING
Data		
<ul style="list-style-type: none"> ▪ Review and approve/disapprove proposed enrollment projections ▪ Develop comprehensive data systems that capture and include all info necessary to the performance of the Council's duties (e.g., enrollment data; funding data; space data) ▪ Publish data on wages of graduates 	<ul style="list-style-type: none"> ▪ Private institutions must submit enrollment projections to SCHEV to inform per-student funding calculations ▪ Higher Ed Advisory Committee (HEAC) reviews and makes recommendations to SCHEV regarding economic opportunity metrics ▪ Public and private institutions furnish periodic reports and other pertinent information, including student-level data, to SCHEV 	
Performance and Accountability		
<ul style="list-style-type: none"> ▪ Annually assess institutional achievement of performance benchmarks per restructuring 	<ul style="list-style-type: none"> ▪ HEAC reviews and makes recommendations to SCHEV on nine specific areas of TJ21 focus, including per-student funding, aid, definitions, measures/metrics, restructuring, impact of the system and investments therein 	<ul style="list-style-type: none"> ▪ SCHEV consultatively develops objective measures of educational-related performance & institutional performance benchmarks thereof ▪ Governor develops measures of financial and administrative-management performance and institutional benchmarks thereof ▪ Institutional boards are responsible for performance
Regulation (of Proprietary & Out-of-state)		
<ul style="list-style-type: none"> ▪ Authorize certain (for-profit) private and all out-of-state postsecondary entities to operate in Virginia ▪ Conduct audits and investigate complaints regarding regulated entities ▪ Administer the Student Tuition Guaranty Fund ▪ Ensure that student transcripts are preserved for entities formed after 1980 		
Outreach		
<ul style="list-style-type: none"> ▪ Provide advisory services to accredited, nonprofit private institutions ▪ Administer federal grant programs (CACG, NCLB Teacher Ed, GEAR UP) ▪ Issue FERPA guidelines ▪ Serve on external bodies/committees ▪ Track legislation and provide legislative testimony/research ▪ Provide info and/or responses to constituents, media, and government entities/officials 	<ul style="list-style-type: none"> ▪ The STEM public-private partnership is to be broadly participatory and focused ▪ Aspects of HEAC's work (e.g., financial aid, economic opportunity metrics) are to inform policy-makers, institutions, and students and families 	

Virginia Higher Education Governance Reform

The challenges posed by the shifting landscape of higher education suggest a new collaborative governance model may be needed. In response to the changing environment, a state-level council should be strategic in focus. It should lead the process of developing a strategic plan—a “living” document—that is constantly evolving to best position the Commonwealth to capitalize on opportunities in higher education and, coordinating with other groups and institutions, to address the objective of TJ-21 to “fuel strong economic growth in the Commonwealth and prepare Virginians for the top job opportunities in the knowledge-driven economy of the 21st century.”

State-level higher education governance could be grounded in a collaborative process focused on:

1. Developing a higher education strategic plan for the Commonwealth,
2. Formulating state-level policies that guide the funding and operations of public universities and colleges,
3. Reviewing and approving the missions of each public institution,
4. Fostering institutional collaboration to achieve cost savings and enhance quality, and
5. Partnering with institutional-level governance to adequately inform and prepare BOV members on issues, policies, plans, and accountability procedures.

A new framework built around a collaborative council could provide the flexibility, responsiveness, and accountability to ensure the Commonwealth’s institutions remain among the finest colleges and universities in the nation while providing the governance structure necessary to achieve the objective and purposes set forth in the provisions of *Preparing for the Top Jobs of the 21st Century: The Virginia Higher Education Opportunity Act of 2011* (TJ21).

Virginia Higher Education Governance Reform

The challenges posed by the shifting landscape of higher education suggest a new collaborative governance model may be needed. A new framework built around a collaborative council could provide the flexibility, responsiveness, and accountability to ensure that higher education institutions in the Commonwealth of Virginia remain among the finest colleges and universities in the nation while providing the governance structure necessary to achieve the objective and purposes set forth in the provisions of *Preparing for the Top Jobs of the 21st Century: The Virginia Higher Education Opportunity Act of 2011* (TJ21).

Given the challenges and complexity of higher education and the diverse system of public and private higher education across the Commonwealth of Virginia, a state-level council should be strategic in focus. It should lead the process of developing a strategic plan—a “living” document—that is constantly evolving to best position the Commonwealth to capitalize on opportunities in higher education and, coordinating with other groups and institutions, to address the objective of TJ-21 to “fuel strong economic growth in the Commonwealth and prepare Virginians for the top job opportunities in the knowledge-driven economy of the 21st century.”

As a result of declining state support and associated tuition and fee increases, many students have taken on significant levels of debt; institutions have reduced the number of full time tenure-track faculty and increased the number of adjunct and part-time instructors in the classroom; wage freezes have been implemented; and class sizes have increased. Further, given the limited revenue alternatives available to fund the teaching mission, institutions have increased tuition and fees in an effort to preserve quality and address enrollment demands while adjusting to the decline in state support.

The shifting dynamics in higher education suggest a different approach to the governance structure of public higher education; one that ensures institutions and the Commonwealth adapt together to meet these new challenges and capitalize on opportunities. As public institutions accept greater responsibility for funding their operations, the boards of public colleges and universities need greater operational authority and flexibility while remaining accountable to the citizens of the Commonwealth.

A shared governance model should be structured to focus on strategic planning and higher education policy formulation at the state level. It could also be linked with institutional-level governance and operational control to achieve the necessary autonomy and flexibility needed to adapt to the ever-changing environment of higher education. In addition, accountability could be supported through an internal audit and certification process.

At the state level such a governance framework could be designed around the following:

- State-level higher education governance could be grounded in a collaborative process focused on:
 - 1) Developing a higher education strategic plan for the Commonwealth,

- 2) Formulating state-level policies that guide the funding and operations of public universities and colleges,
 - 3) Reviewing and approving the missions of each public institution,
 - 4) Fostering institutional collaboration to achieve cost savings and enhance quality, and
 - 5) Partnering with institutional-level governance to adequately inform and prepare BOV members on issues, policies, plans, and accountability procedures.
- The composition of such a collaborative body should not only include citizens appointed by the Governor, it could also include representatives of key stakeholders, including presidents of institutions of higher education, the PK-12 school system, economic development and workforce training such as the Virginia Economic Development Partnership and the Secretary of Education;
 - This collaborative council should form a direct alliance and work in concert with groups such as the Virginia Business Higher Education Council, Council on Virginia's Future, the Higher Education Advisory Committee (HEAC) as established through TJ-21, and other groups that are related to higher education in the formulation of a strategic plan and a set of state-level policies for higher education in the Commonwealth.

A key goal of TJ-21 is to enable an additional 100,000 citizens to earn an associate's or bachelor's degree by 2025. To achieve this overall goal, and those set forth in a strategic plan for higher education, the Council could work in concert with the institutions, state officials, and other entities to put in place models, best practices, and performance measures that will be used to guide, validate, and evaluate the institution's performance. These models, best practices and performance measures could inform and align with HEAC's charge to undertake a five year review of state goals and objectives, establish objective criteria for measuring educational-related performance, and evaluate the consequences of meeting or not meeting those goals and objectives.

In order to meet the challenges of ongoing systemic changes in higher education, the need for a new governance model to enhance stakeholder collaboration and balance institutional operational flexibility and responsiveness with accountability is timely. With better information and coordination, the Commonwealth's higher education institutions can continue providing the highest quality education for its citizens while maximizing state resources.

State Council of Higher Education for Virginia Agenda Item

Item: #8 – Items Delegated to Staff

Date of Meeting: January 15, 2013

Presenter: Peter Blake, Director
peterblake@schev.edu

Most Recent Review/Action:

- No previous Council review/action
 Previous review/action

Date: March 20, 2002, July, 2002, September 2006

Action: The Council approved delegation of certain items to staff

Background Information/Summary of Major Elements:

Council delegated certain items to staff for approval and reporting to the Council on a regular basis.

Materials Provided:

Programs reported:

- Norfolk State University
- University of Virginia
- Virginia Polytechnic and State University

Organizational Changes / Off-campus Instructional Sites:

- George Mason University
- Virginia State University

Financial Impact: N/A

Timetable for Further Review/Action: N/A

Resolution: N/A

Items Delegated to Director/Staff

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Program Approval and Changes," the following items were reported:

Institution	Degree/Program/CIP	Effective Date
Norfolk State University	Discontinue the Master of Arts degree program in Applied Sociology (45.1101). [Program Approved: November 3, 1982].	Fall 2012
University of Virginia	Initiate Undergraduate Certificate program in Accounting (52.0301).	Fall 2012
University of Virginia	Initiate Graduate Certificate program in eMarketing (52.0208).	Fall 2012
University of Virginia	Initiate Undergraduate Certificate program in Human Resources Management (52.1001).	Fall 2012
University of Virginia	Initiate Graduate Certificate program in Information Security Management (11.1003).	Fall 2012
University of Virginia	Initiate Undergraduate Certificate program in Information Technology (11.0103).	Fall 2012
University of Virginia	Initiate Graduate Certificate program in Leadership (52.0213).	Fall 2012
University of Virginia	Initiate Graduate Certificate program in Leadership in Human Resources Management (52.1001).	Fall 2012
University of Virginia	Initiate Graduate Certificate program in Project Management (52.0211).	Fall 2012
University of Virginia	Initiate Graduate Certificate program in Public Administration (44.0401).	Fall 2012

University of Virginia	Initiate Graduate Certificate program in Technology Leadership (11.1099).	Fall 2012
Virginia Polytechnic Institute and State University	Discontinue the Doctor of Education and Doctor of Philosophy degree programs in Administration and Supervision of Special Education (13.0402). [Program Approved: 1976].	Fall 2012
Virginia Polytechnic Institute and State University	Discontinue the Education Specialist degree program in Administration and Supervision of Special Education (13.0402). [Program Approved: 1976].	Fall 2012
Virginia Polytechnic Institute and State University	Discontinue the Master of Science in Education degree program in Health and Physical Education (13.1314). [Program Approved: 1972].	Fall 2012
Virginia Polytechnic Institute and State University	Discontinue the Bachelor of Science degree program in Secondary Education (13.1205). [Program Approved: 1971].	Fall 2012

Pursuant to the Code of Virginia, Section 23-9:6:1 and Council's "Policies and Procedures for Internal and Off-Campus Organizational Changes," the following items were approved as delegated to staff:

Organizational Changes / Off-campus Instructional Sites

Institution	Change / Site	Effective Date
George Mason University	Rename the Department of Civil, Environmental and Infrastructure Engineering to the Sid and Reva Dewberry Department of Civil, Environmental and Infrastructure Engineering.	January 1, 2013
Virginia State University	Reorganize the Department of Agriculture and Human Ecology to create the Department of Agriculture , the Department of Family and Consumer Science , and the Department of Hospitality Management.	November 1, 2012
Virginia State University	Rename the School of Agriculture to the College of Agriculture.	November 1, 2012
Virginia State University	Rename the Department of Chemistry and Physics to the Department of Chemistry.	November 1, 2012
Virginia State University	Reorganize the School of Engineering, Science, and Technology to create the College	November 1, 2012

	<p>of Engineering and Technology and the College of Natural Health Sciences. Three departments will be located in the College of Engineering and Technology: Engineering Technology; Computer and Manufacturing Engineering; and Mathematics and Computer Science. Four departments will be located in the College of Natural and Health Sciences: Biology; Chemistry; Nursing; and Psychology.</p>	
Virginia State University	<p>Reorganize the School of Liberal Arts and Education to create the College of Education and the College of Humanities and Social Sciences. Five departments will be located in the College of Education: Administrative and Organizational Leadership Development; School and Community Counseling; Doctoral Studies; Teaching and Learning; and Health, Physical Education and Recreation. Eight academic departments will be located in the College of Humanities and Social Sciences: Music; Art and Design; Mass Communications; Sociology, Social Work and Criminal Justice; History and Philosophy; Political Science and Public Administration; Languages and Literature; and Military Science.</p>	November 1, 2012