



## INFORMATION FOR STUDENTS ENROLLED AT VIRGINIA COLLEGE

*December 2018*

The State Council of Higher Education for Virginia (SCHEV) was notified on December 5, 2018 that Virginia College will close all its campuses at the end of the current term. Students enrolled at the time of closure may complete their studies by transferring to another institution. Eligible students may request a loan discharge or tuition reimbursement of unearned tuition. Students can visit the US Department of Education website at [www.StudentAid.gov/closures](http://www.StudentAid.gov/closures) to learn more.

### **TO TRANSFER TO ANOTHER INSTITUTION**

Students are encouraged to contact Virginia schools to learn more about continuing their education. Students should contact the new school of their choice to discuss the transferability of credits earned at Virginia College.

### **TO REQUEST YOUR VIRGINIA COLLEGE TRANSCRIPT**

Virginia College expects to have final transcripts available by December 27, 2018 at [www.vc.edu](http://www.vc.edu).

### **TO REQUEST FEDERAL LOAN DISCHARGE**

Students who have federal loans and will not pursue a transfer to another institution have the option of loan discharge. Additional information for students is available at [www.StudentAid.gov/eca](http://www.StudentAid.gov/eca).

### **TO REQUEST REIMBURSEMENT OF UNEARNED TUITION**

Students who incurred out-of-pocket expenses for any portion of the term ending December 2018 may be eligible to file a claim for unearned tuition. Refunds through the student tuition guaranty fund are available through SCHEV.

To submit a claim, please complete the form found at [www.schev.edu/docs/default-source/institution-section/pope/other-pope-forms/student-tuition-guaranty-fund-claim-form517.pdf](http://www.schev.edu/docs/default-source/institution-section/pope/other-pope-forms/student-tuition-guaranty-fund-claim-form517.pdf) and mail to Ms. Monica Lewis at the address on the form.