

Centra College Fall 2020 Reopening Plans

A. Repopulation of the Campus

1. Establish of a COVID-19 coordinator/campus team.

Dr. Dana Grant, DNP, RN, CNE, Interim Dean and Dr. Holly Puckett, DNP, RN, CMSRN, Academic Director are the coordinators for Centra College (the “College”). The team members involve faculty and staff throughout all aspects of the College. The campus team members are:

Angela Graham, PN Faculty
Lauren Campbell, Admissions Coordinator
Meghan Staton, PN Faculty
Ashley Henry, PN Faculty/Accreditation Specialist
Paige Tucker, Student Accounts Coordinator
Carolyn Jennings, Bursar and Student Accounts Manager
Kyle Marrero, Director of Student Services
Amy Patton, ADN Faculty
Michele Diaz, ADN Faculty
Laurie Dellosso, ADN Faculty
Sarah Huffer, ADN Faculty
Megan Eden, Simulation Faculty
Rod Meek, HR Business Partner (Centra Health)
Joan Deal, VP, Acute Care Nursing (Centra Health)

2. Contact information and procedures for reaching the local health department.

The Lynchburg Health Department is adjacent to the College. The address is 307 Alleghany Ave Lynchburg, VA 24501 Phone Number: 1-434-477-5900. E-mail: haley.evans@vdh.virginia.gov

Any campus positive cases of COVID-19 will be reported to the health department the same day the College is notified of the positive result, on business days, or the next business day when the notification occurs on a non-business day. This communication will occur via e-mail or by phone.

3. Students’ initial return to campus (such as initial screening, move-in)

Students will attend orientation at the College on July 27, August 10, and August 17, 2020. In-person classes will resume on August 24, 2020.

a. Each student will have a temperature check at the main entrance (front door of the College) before entering the College. Students will need to arrive daily at least fifteen (15) minutes prior to each class to have temperature checked before class/simulation.

b. Students and employees will complete a daily health screening on their phones via the COVID-19 symptom checker by the CDC prior to coming to the institution for any reason. The daily health screening can be accessed at: <https://www.cdc.gov/coronavirus/2019->

[ncov/symptoms-testing/symptoms.html](https://www.cdc.gov/symptoms-testing/symptoms.html) or via CDC phone app. Students are to show the results of the screening prior to entry into the main entrance of the College to the personnel conducting the temperature screen. If the screening recognizes that testing for COVID-19 is deemed necessary, the student will be instructed to leave the College and be advised to receive testing off-site.

b. Students with a temperature of 100.4 or other signs or symptoms of COVID-19 illness based on the CDC's COVID-19 health screening will be required to go home. The symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19.

c. All students and employees will wear a cloth face mask at all times while on College property. The only exception is when students and faculty are in a didactic classroom setting and the requirement of at least six (6) feet of social distancing is in place, cloth facial masks may be removed while sitting.

d. Six (6) foot social distancing will occur between individuals. Only one (1) student will be able to sit per classroom table.

e. Cleaning will occur after each didactic, laboratory or simulation class with disinfectant approved for use by the Director of Infection Prevention for Centra Health (the "Director") as effective for COVID-19 (e.g., PDI Sani Cloth AF3). Faculty or selected students (volunteers selected at the beginning of each class) will need to disinfectant after every class.

f. Administration and staff (one in the morning and once in the afternoon) will disinfect (utilizing a PDI Sani Cloth AF3 or other disinfectant approved by the Director from time to time) front doors and door handles for offices, conference rooms, etc.

g. Faculty will teach in one classroom and have another instructor facilitating instruction utilizing Microsoft Teams in other classrooms to allow for spacing of students of six (6) feet or greater.

h. All student advising will be completed using Microsoft Teams. No meetings with students will occur in faculty offices.

i. Students will not be allowed to huddle in the halls or other common areas following in person instruction or testing and will be required to immediately leave the building.

j. Student lounge, study areas and computer areas will remain closed to avoid gatherings of students. Students will be restricted from accessing lockers at this time. Signs will be posted in these areas to prevent students from entering these areas and utilizing the lockers.

k. No copying/printing will be allowed at the College.

*Please note: The College does not offer residential campus housing or room and board for students.

4. Education/training of students: consider COVID-19 prevention education as part of student orientation. (hand washing, staying home if ill, etc.)

The COVID-19 team coordinators will review the campus plans for re-opening and precautions related to COVID-19 with students at the first student orientation on July 27, 2020 and August 10, 2020. The information will be placed on the learning platform “Moodle©” for all current students to review as needed and it will also be displayed on the television in the College hallway. A communication announcement will be placed on the Moodle© homepage after the first orientation for all to review.

The following handouts created by the Centers for Disease Control and Prevention (“CDC”) will be used as a guideline for teaching students and therefore printed and placed on the doorways entering the College:

Centers for Disease Control and Prevention. (CDC). 2020. What you Should Know about COVID-19 to Protect Yourself and Others. Retrieved from <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>

Centers for Disease Control and Prevention. (CDC). 2020. Help Protect Yourself and Others from COVID-19. Retrieved from <https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-social-distancing-cloth-face-coverings.pdf>

5. Physical Distancing, according to CDC guidance:

a. Strategies to allow physical distancing in classrooms/learning environments. (e.g. occupancy, staggered schedules, classroom layouts, workspace distancing, etc.)

For the fall 2020 semester, the College will operate at a maximum of fifty percent (50%) occupancy at any given time. Students will be enrolled in smaller classroom sizes of less than fifty (<50) and will maintain six (6) feet social distancing at all times. One (1) student will be

able to sit at one (1) table per classroom in the didactic setting. For simulation areas, physical distancing of at least six (6) feet will be enforced only during debriefing. During simulation scenarios, physical distancing can't be enforced as patient care will take precedence in the scenario.

b. Social distancing considerations outside the classroom (e.g. limiting visitors, changes to dining services, extracurricular activities, sorority/fraternity life, etc.)

The student lounge, student study room, and computer lab areas will remain closed and prohibited for use by students. All College committee meetings (faculty and student) will be reduced to less than fifty (<50) people, physical distancing of at least six (6) feet will be maintained, and all individuals present at such meetings will be required to wear a cloth mask. If a classroom is not available to accommodate these requirements for the committee to meet in-person, a Microsoft Teams meeting will be utilized with virtual communication. Visitors will be allowed in the lobby of the College only while engaging in social distancing and wearing a cloth facial mask. Guest speakers (visitors) for didactic sessions will be limited to (2) per operating business day.

*Please note: The College does not have a dining hall or any operating sororities or fraternities.

c. Restrict occupancy/stagger use of communal, shared spaces such as lounges, exercise rooms, dining halls, etc. to ensure physical distancing. Occupancy must be consistent with any active Executive Orders.

The College will close the student lounge for the fall 2020 semester. Students will need to leave the property to purchase meals or drinks.

*Please note: The College does not currently have a dining hall or an exercise room as there are no housing or residential arrangements.

d. Limitations on size of gatherings and/or strict physical distancing to be in place during gatherings

All gatherings of any fashion will be reduced to fewer than fifty (<50) people, physical distancing of at least six (6) feet will be maintained, and all individuals present at those gatherings will be required to wear a cloth mask. If a classroom is not available to accommodate requirements for the gathering to meet in-person, a Microsoft Teams meeting will be utilized with virtual communication. Students will be required to leave the College after in person instruction or testing and will not be allowed to huddle or gather in the halls. Students will not be allowed to participate in study groups at the college. Students should be present at the College for didactic, laboratory, simulation, and only to arrange appointments at the front desk for other needs that cannot be handled by e-mail, Microsoft Teams, or by phone. Faculty will not be allowed to meet in-person with students in their office, the student will need to request a virtual meeting with faculty and all advising will be completed via Microsoft Teams meetings. The COVID-19 team coordinators will each round the College facility at least twice per day on each business day to make sure no huddling or close gathering is occurring in the hallways.

e. Strategies for food/dining services should be consistent with plans to optimize physical distancing. Plans regarding dining services should consider strategies such as requirements for face coverings, policies to encourage staff to stay home if ill, ensuring adequate hand hygiene, routine cleaning/disinfection, and health screenings for staff. Implement engineering controls including limiting the number of diners or other methods of crowd control, appropriate spacing between tables, eliminating buffet-style or self-serve food, and take out/delivery options.

*Please note: The College does not have dining services. The student lounge will remain closed.

6. Hygiene practices and cleaning/disinfecting protocols.

a. Cleaning and disinfection protocols to include frequently touched surfaces; transport vehicles; schedules for increased cleaning, routine cleaning, and disinfection; ensuring adequate cleaning supplies and correct use/storage

The classrooms (tables, chairs, and door handles) will be disinfected (utilizing a PDI Sani Cloth AF3 or other disinfectant approved by the Director from time to time) after each class by the instructor or selected student volunteers (volunteers selected at the beginning of each class) . The individuals cleaning will wear gloves during cleaning. Bathrooms will be cleaned daily by contracted cleaners with the utilization of appropriately approved disinfectant. The contracted cleaners will focus extensively on cleaning bathrooms, classrooms and door fixtures which will have the most use at the College. Cleaning supplies will be checked weekly by the COVID-19 team coordinators, and additional supplies will be ordered as needed. In addition, the supplies will be stored in accordance with the manufacturer's instructions. Sani-Cloth (PDI Sani Cloth AF3), a germicidal disposable wipe, requires avoiding storage near open flame or heat. There is a designated cleaning room that is locked and can only be accessed with a master key that administration, the accounts manager in student services and contracted housekeeping services has access to. Sani-Cloth (PDI Sani Cloth AF3) can be disposed of in the trash after use.

b. Provisions for hand sanitizer/handwashing stations

Each classroom in use by students, faculty and staff will have a designated area that holds hand sanitizer. Hand sanitizer will contain Ethyl alcohol seventy percent (70%). Signage with directions for use will be above the area where the hand sanitizer is placed. The instructions will state: Wet hands thoroughly with product and allow to dry without wiping. All bathrooms will maintain adequate soap and warm water for efficient handwashing with proper instructions for handwashing in the bathrooms. The below link has the handout to be posted in all bathrooms at the College near the sink. This will help remind and further educate students, faculty and staff related to proper handwashing.

Centers for Disease Control and Prevention. (CDC). 2020. Clean hands keep you healthy. Retrieved from https://www.cdc.gov/handwashing/pdf/handwashingPoster_A_8x11_ENG-p.pdf

c. Minimize shared objects and ensure adequate supplies to minimize sharing to the extent possible (e.g. dedicated student supplies, lab equipment, computers, etc.).

Students will have their own table in the classroom setting to avoid sharing of objects and workspace. Students will bring their own supplies (e.g., pencils, pens, paper, etc.) to each class. Each student will have their own iPad for classroom testing, reviewing PowerPoint presentations, and working on course work. No copying/printing will be allowed at the College and the computer labs will remain closed. Laboratory equipment, when possible will be given to each student to use exclusively but when not feasible, equipment and supplies will be cleaned between students with appropriate disinfectant by the student (e.g., PDI Sani Cloth AF3 or other disinfectant approved by the Director, from time to time).

7. Housing: it is difficult to maintain physical distancing in on-campus housing, even with modifications. Plans should consider strategies to decrease the risk such as requirements for face coverings in shared spaces, reminders of proper hand hygiene, enhanced cleaning, training for residential advisors/live in staff, restrictions on events/social activities in housing facilities, establishment of occupancy limits, restrictions on building access, etc. IHEs may want to require training and document training of certain staff

*Please note: The College does not offer residential housing or room and board and therefore this concern is not applicable.

8. Consideration of vulnerable individuals (e.g. 65 years or older, underlying health conditions):

a. Policy options to support those at higher risk for severe illness to mitigate their exposure risk (e.g. telework, modified job duties, virtual learning opportunities).

Faculty or staff who identify themselves as high risk or a member of a vulnerable population will be discussed with the Centra HR Business Partner regarding options for telework, modified job duties, virtual learning opportunities as feasible and to the comfort of the individual. Individuals who are high risk for severe illness that are employed at the College may work face-to-face if comfortable and feasible. If an employee is considered to be a member of a vulnerable population and telework is not a feasible option, the employee will be required to meet with Employee Health. In addition, employees must give the College a month's notice, so that the College can arrange proper coverage to ensure student success.

If a student identifies themselves as a member of a vulnerable population, then the COVID-19 team coordinators will offer the student two options: 1) the student may take a LOA for one semester or 2) the student may receive virtual didactic sessions. Clinical and laboratory hours would need to be completed the next time the course is offered to complete the outstanding clinic hours requirements.

b. Implement flexible sick leave policies and practices that enable faculty, staff and students to stay home or self-isolate when they are sick or have been exposed.

Faculty and staff will adhere to Centra's sick leave policy. Any concerns related to ongoing absenteeism related to COVID-19 will be addressed with the Centra HR Business Partner.

c. Develop policies for return to class/work after COVID-19 illness.

In the event, a student is quarantined due to possible COVID-19 exposure or signs and symptoms and is waiting for testing, students will be allowed, as feasible, to makeup classroom, laboratory and clinical time. However, students must provide a note from his/her healthcare provider to the College to justify absence.

In the event, that a student or family member is diagnosed with COVID-19 as documented with a healthcare provider note to the College, the student will be granted a Leave of Absence (“LOA”) and can return to the College the next time that the course is offered to complete the program.

An essential employee (responsible for educating students in the classroom, laboratory or clinical) that has been quarantined due to possible COVID-19 exposure or signs and symptoms must schedule an appointment with Employee Health.

9. International student considerations (e.g. COVID-19 travel health risks, CDC returning travelers guidelines, travel registry, etc.)

All students, administration, and faculty will be notified to limit international and high-risk area travel while the College is in session as much as possible. If travel is necessary, the COVID-19 team coordinator(s) must be notified **BEFORE** travel occurs and the coordinators will follow-up with Centra Employee Health to determine if the individual is traveling to a high-risk area and if any precautions are needed. Any further concerns can be addressed with the Lynchburg Health Department COVID-19 professionals. An individual that must be furloughed after travel will be required to take a LOA and return to college the next time the course is offered to complete the program.

10. Partnership and communication/information sharing with the local community, health systems and other stakeholders.

The College is an extension of Centra Health, a comprehensive healthcare organization. This is a benefit to the College during the COVID-19 pandemic. The coordinators will maintain close communication with its HR Business Partner, Centra Health Employee Health and Infection Prevention Department for guidance to ensure compliance with internal policies and external stakeholders such as the Virginia Department of Health (“VDH”), Centers for Medicare and Medicaid Services (“CMS”), and other state and federal regulators along with the accreditation expectations set by the State Council of Higher Education for Virginia (“SCHEV”), Accrediting Bureau of Health Education Schools (“ABHES”), the National League of Nursing Commission for Nursing Education Accreditation (“NLN-CNEA”), and the local Virginia Board of Nursing (“VBON”).

11. Face coverings.

a. Plans submitted by each institution should include information on how it intends to teach/reinforce use of face coverings among students, faculty and staff.

The proper use of cloth mask coverings will be taught to the students at the first orientation by the COVID-19 team coordinators. For current students enrolled at the College, a Moodle © announcement will be sent on the homepage regarding proper use of cloth mask coverings for

return to campus. The faculty and staff will also receive the same education related to proper mask use. The below information will be taught to the students, faculty, staff and administration by the COVID-19 team coordinators:

Centers for Disease Control and Prevention. (2020). Important Information about Your Cloth Face Covering. Retrieved from <https://www.cdc.gov/coronavirus/2019-ncov/downloads/cloth-face-coverings-information.pdf>

Reminders about proper cloth facial mask use will be placed on the television in the hallways. When students and faculty are in a didactic classroom setting and the requirement of at least six (6) feet of social distancing is in place, cloth facial masks may be removed while sitting. Failure to wear a cloth mask as required by policy and/or protocol may lead to dismissal from the program or termination of employment. The disciplinary action process will be followed for reoccurrences of failure to wear proper cloth facial mask.

Students, faculty and employees with a health-related condition which they allege prevents their use of a cloth facial mask must submit written documentation to the College from a healthcare provider explaining the contraindication for wearing a mask. Students who cannot wear a cloth facial mask will be able to take a LOA until the next time the course is offered.

Students will need to provide their own cloth facial mask. In the event a student forgets to bring their own mask, some additional masks may be available from the College at the main entrance.

b. For Faculty cloth face coverings should be worn in times when at least six (6) feet physical distancing cannot be maintained. For example, an instructor standing in a classroom seven feet from students could teach without a face covering. During meetings or gatherings or in narrow hallways or other settings where physical distancing may not be easy to maintain, a face covering would be prudent to wear. Other considerations such as speaking loudly, singing, etc should be considered and may require additional distance.

Staff, faculty and administration will be educated to wear a cloth face mask at all times when at least six (6) foot of physical distancing cannot be maintained or when speaking loudly/singing. Examples of situations when a face mask must be worn are in the laboratory or simulation setting when unable to always maintain at least six (6) feet distancing from others. Other situations may occur in hallways and bathrooms in which a cloth face mask will be required to be worn.

c. Students should be encouraged to wear cloth face coverings in times when at least six (6) feet of physical distance cannot be maintained.

Students will be educated in the first orientation and reminded by instructors. For current students enrolled at the College, a Moodle © announcement will be sent on the homepage regarding proper use of cloth mask coverings for return to campus. Examples of situations when a face mask must be worn are in the laboratory or simulation setting when unable to always maintain at least six (6) feet of distancing from others. Other situations may occur in hallways, bathrooms, or when talking to the administrative assistant at the front window. Students will be reminded to wear cloth face coverings at times when at least six (6) feet of physical distance

cannot be maintained. Reminders about proper facial mask use will be placed on the television in the hallways.

d. Institutions should consider adopting relevant business-sector guidance for staff regarding the use of face coverings (e.g. fitness center, dining, student services, etc.). Face coverings should be worn in public facing areas and in office spaces where six feet of physical distance cannot be maintained

Cloth face masks must be worn in public areas such as offices (e.g., student services), when communicating with the administrative assistants, laboratory setting, simulation areas, hallways and bathrooms and any time the proximity to another individual is less than six (6) feet. Instructors and students will not be meeting in faculty offices. All student advising will be completed virtually by Microsoft Teams.

12. Student Health Services (“SHS”):

a) Assurance of provision of medical-grade Personal Protective Equipment (“PPE”) for health services staff

The College student health nurse will have the appropriate PPE, such as a medical mask and gloves to wear when working with individuals in the clinic. Centra Health will provide PPE appropriate to COVID-19 diagnosis for students and faculty in the clinical environment.

b) Maintenance of typical (non-COVID-19) health services

The College uses a system called Verified Credentials to track typical health services such as immunizations required before a student can enter the clinical setting. The student health nurse monitors this information to ensure that students are in compliance with immunizations and CPR certification. The student health nurse will continue to be available by email, phone and Microsoft Teams meetings as needed to follow-up with students. In addition, when the students are in class or laboratory at the College, the student health nurse will be available to address any illnesses while maintaining at least six (6) feet of social distancing, use of a cloth facial mask, and the use of the proper disinfectant (e.g., PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) after each student. Faculty and administration may utilize the student health nurse services as necessary as a resource for health-related concerns.

c) Mental health services

Centra College has a partnership with Centra Health Employee Assistance Program (“EAP”) and offers these services to all students regardless of employment status. EAP is a confidential program and gives the students a way to find further assistance with mental health as needed. Centra Health chaplains are also available when needed for mental health cases.

d) SHS facility considerations such as waiting areas, signage, environmental management/cleaning, IT considerations, etc.

The waiting area (the College lobby) for students has two (2) chairs at least six (6) feet apart. Signage for mask use and six (6) foot social distancing will be posted in this area. The waiting

area will be cleaned by the administrative assistants in between students. The individual cleaning will wear gloves during cleaning. The chairs will be cleaned with the approved disinfectant (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time).

The students will have their own iPad. Any IT issues will try to be handled by phone, email or by a Microsoft Teams meeting first. If technical issues persist, the student can meet with the IT support person in the IT office at the College. The IT support person will wear gloves while performing tasks on the students computer/iPad. The IT support person and student will wear a cloth facial mask in the meeting and will maintain at least six (6) feet of social distancing. All areas of contact such as table, chairs, and desks will be wiped down with the appropriate disinfectant (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) when the student leaves the office.

The contracted cleaners will focus extensively on cleaning bathrooms, classrooms and door fixtures which will have the most use at the College. Cleaning supplies will be checked weekly by the COVID-19 team coordinators and additional supplies will be ordered as needed. In addition, supplies will be stored pursuant to the manufacturer's recommendations. Sani-Cloth (PDI Sani Cloth AF3), a germicidal disposable wipe, requires avoiding storage near open flame or heat. There is a designated cleaning room that is locked and only accessed with a master key that administration, the accounts manager in student services and contracted housekeeping services has access to. Sani-Cloth (PDI Sani Cloth AF3) can be disposed of in the trash.

e) SHS administrative/staff considerations such as PPE, employee health program protocols, education/training of staff, billing/charges, staff scheduling, etc.

Student service employees will wear a cloth facial mask and will maintain at least six (6) feet of social distancing for assigned tasks. Each office will have hand sanitizer (Ethyl alcohol 70%) and disinfectant wipes (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time). Education related to prevention of COVID-19 will be given to student services in a staff meeting before the first orientation date.

Staff with a health-related condition which they allege prevents their use of a cloth facial mask must submit written documentation to the College from a healthcare provider explaining the contraindication for wearing a cloth facial mask.

Partnership with Centra for telework, modified job duties and virtual learning opportunities will be utilized as feasible and to the comfort of the individual.

Centra Health has a flexible sick leave policy with an allowance of absenteeism for justifiable reasons for employees. Any concerns related to ongoing absenteeism related to COVID-19 will be addressed with the Centra HR Business Partner.

In the event that a staff member or family member is diagnosed with COVID-19 as documented with a healthcare provider note to the college, the staff member will maintain compliance with the Centra Health furlough policy. The COVID-19 team coordinators will maintain communication with the Centra Employee Health and Infection Prevention as concerns and

questions arise. Any COVID-19 positive employee or student will be reported to Centra Health and Lynchburg Health Department for appropriate disease surveillance.

Students will be encouraged to utilize the online payment process to handle billing and charges activity. Students with concerns and/or questions can contact the accounts manager through email, phone or by setting up a Microsoft Teams meeting. If billing and charges concerns and/or questions cannot be resolved, the student can meet with the Bursar and Student Accounts Manager at the College. The Bursar and Student Accounts Manager will wear gloves while performing tasks. The Bursar and Student Accounts Manager and student will wear a cloth facial mask in the meeting if feasible and will maintain at least six (6) feet of social distancing. All areas of contact such as table, chairs, and desk will be wiped down with the appropriate disinfectant (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) when the student leaves the office. Students are requested to make payments online and avoid contact with the administrative assistant. The student must be responsible to contact the Bursar and Student Accounts Manager directly for payment.

f) SHS patient care considerations such as online appointments, strategies to limit shared objects (e.g. pens, keypads), triage protocols, screening forms, patient screening procedures (e.g. for symptoms/temperature checks before entering the clinic)

Virtual appointments with Student Services personnel will occur when feasible for students. In the event a virtual appointment will not suffice, face-to-face appointments can occur so long as six (6) feet of social distancing is maintained and cloth facial masks are worn by students and staff. Students will not use pens or pencils from Student Service personnel. Students must use their own pen or pencil to sign for documents, checks, etc. In the event a student needs to utilize the keypad to process a payment, the keypad will be disinfected by the approved disinfectant between each use. In addition, a disinfectant (e.g., PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) will be utilized on hard surfaces (e.g., desks, tables, chairs) between appointments. Each student will have a temperature screening at the door before entering the building and for any face-to-face appointment. If the student has a temperature of 100.4 or other signs or symptoms of COVID-19 illness based on the CDC's COVID-19 health screening the person will be instructed to go home, and the appointment will be rescheduled.

13. Large events, including athletic events, and others such as ceremonies or performances

Large events and gatherings of over fifty (50) or more in one location will occur virtually. Ceremonies of groups over the capacity of fifty (50) individuals, such as graduation, will be held via "drive through" or virtually. Other ceremonies that involve groups of less than fifty (<50) individuals may be held in person as long as the following apply: Social distancing (of at least six (6) feet apart), face cloth masks worn by all in attendance (e.g., faculty, administration, student services, and students). The room utilized for the ceremony will be disinfected by the approved disinfectant (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time). Each individual will have a temperature screening at the entry door. If the individual has a temperature of 100.4 or other signs or symptoms of COVID-19 illness

based on the CDC's COVID-19 health screening, the person will not be allowed to attend the event.

*Please note: The College does not currently have any athletic programs or performances associated with the institution.

14. Communications strategy

Communications will occur first through e-mail, Moodle ©, Microsoft Teams, and by phone. In the event communication must occur face-to-face, the following will apply: Social distancing (of at least six (6) feet apart), cloth facial masks will be required, and temperature screenings will be conducted at the front door of the building. If the individual has a temperature of 100.4 or other signs or symptoms of COVID-19 illness based on the CDC's COVID-19 health screening the individual will be denied entry, and the communications will be rescheduled at a later time, if necessary. A disinfectant (e.g., PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) will be utilized on hard surfaces (e.g., desks, tables, chairs) between appointments.

15. Orientation and education/training, including anti-stigma training

In the event a new employee is hired at the College, they will receive the majority of orientation, education, and training in-person through the use of social distancing (maintaining distance of at least six (6) feet apart) and cloth facial masks on all participants. The room utilized for the orientation/training will be disinfected (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) by the approved disinfectant. Anti-stigma training will be provided to each enrolled student, faculty, and staff member via a module on Centra Health's continuing education resource (e Healthcare IT). Students, faculty, and staff will need to complete this training by the first date of the 2020-2021 academic year (August 24th). A short exam will need to be completed at the end acknowledging their understanding of the training. This training will be provided on Moodle © as a PowerPoint Presentation on the Student Resources and Faculty Resources site as a reminder.

B. Monitoring Health Conditions to Detect Infection

1. Daily health screening questions and/or other health monitoring approaches that can be used to monitor health of the campus population.

Students and employees will complete a daily health screening on their phones via the COVID-19 symptom checker on the CDC app prior to coming to the institution for any reason. The daily health screening can be accessed at: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> or via CDC phone app. Students are to show the results of the screening prior to entry into the main entrance of the College to the personnel conducting the temperature screen. If the screening recognizes that testing for COVID-19 is deemed necessary, the student will be instructed to leave the College and be advised to receive testing off-site. If the student has a temperature of 100.4 or other signs or symptoms of COVID-19 illness based on the CDC's

COVID-19 health screening, the student will not be allowed to enter the College. Employees will only send screenings that prompt the need for testing to the COVID-19 team coordinators.

2. Campus level syndromic (disease) surveillance using electronic health record data or other disease surveillance methods as feasible.

An excel spreadsheet will be maintained to keep disease surveillance data on all affiliated positive cases of COVID-19 among the following: students, faculty, administration, and Student Services personnel. The spreadsheet will be maintained to monitor the spread of the illness among the College's population.

3. Establishment of a testing strategy. Testing strategies should consider testing for all students, faculty or staff with symptoms and access to testing for close contacts of cases as recommended by public health. Institutions may consult with their local health department, local health systems and other relevant partners.

The College is an extension of Centra Health, a comprehensive healthcare organization. This is a benefit to the college during the COVID-19 pandemic, especially for testing of COVID-19. The COVID-19 team coordinators will maintain close communication with its HR Business Partner, Centra Health Employee Health and Infection Prevention Department for guidance to ensure compliance with internal policies and external stakeholders such as the Virginia Department of Health ("VDH") for testing purposes with students, faculty, administration, and student services personnel. Testing for employees will occur off-site at the Employee Health Department within the Centra Health organization. Students are able to receive testing off-site with any healthcare facility in the local community. Students will need to report positive cases to the COVID-19 team coordinators immediately.

C. Containment to Prevent Spread of the Disease When Detected

1. Partnership with VDH for contact tracing

The Lynchburg Virginia Health Department is adjacent to the College. The address is 307 Alleghany Ave Lynchburg, VA 24501 Phone Number: 1-434-477-5900. E-mail: haley.evans@vdh.virginia.gov

Any campus positive cases of COVID-19 will be reported to the health department the same day the College is notified of the positive result, on business days, or the next business day when the notification occurs on a non-business day.

2. Quarantining and isolating (provision of housing, basic needs, medical case management)

The College does not offer residential living so housing arrangements at the College will not be a concern. The College students will need to be quarantined and isolated in their home residence for fourteen (14) days in the event they are showing symptoms of COVID-19 or have tested positive for COVID-19. In the event, a student is quarantined due to possible COVID-19 exposure or signs and symptoms and is waiting for testing, students will be allowed, as feasible, to makeup classroom, laboratory and clinical time. If unable to arrange lab and clinical makeup,

the student will be required to take a LOA and return the next time the course is taught. However, students must provide a healthcare provider note to the College to justify absence.

In the event, that a student or family member is diagnosed with COVID-19 as documented with a healthcare provider note to the college, the student will be granted a Leave of Absence (“LOA”) and can return to the college the next time that the course is offered to complete the program.

Within the institution, the student health nurse will continue to be available by email, phone and by Microsoft Teams meetings as needed to follow-up with students who may be in quarantine or isolation. In addition, when the students are in class or laboratory at the College, the student health nurse will be available to address any illnesses while maintaining at least six (6) feet of social distancing and using cloth facial masks, along with the use of proper disinfectants (PDI Sani Cloth AF3 or other appropriate disinfectant approved by the Director, from time to time) after each student. Faculty and administration may utilize the health nurse services as necessary as a resource for health-related concerns.

3. Campus outbreak management

To further prevent a campus outbreak at the College the following will be adhered to on each business day the College is operating:

a. Each student will have a temperature check at the main entrance (front door of the College) before entering the College. Students will need to arrive daily at least fifteen (15) minutes prior to each class to have temperature checked before class/simulation.

b. Students and employees will complete a daily health screening on their phones via the COVID-19 symptom checker by the CDC prior to coming to the institution for any reason. The daily health screening can be accessed at: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html> or via CDC phone app. Students are to show the results of the screening prior to entry into the main entrance of the College to the personnel conducting the temperature screen. If the screening recognizes that testing for COVID-19 is deemed necessary, the student will be instructed to leave the College and be advised to receive testing off-site.

b. Students with a temperature of 100.4 or other signs or symptoms of COVID-19 illness based on the CDC’s COVID-19 health screening will be required to go home. The symptoms include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting

- Diarrhea

Symptoms may appear **2-14 days after exposure to the virus**. People with these symptoms may have COVID-19.

c. All students and employees will wear a cloth face mask at all times while on College property.

d. Six (6) foot social distancing will occur between individuals. Only one (1) student will be able to sit per classroom table.

e. Cleaning will occur after each didactic, laboratory or simulation class with disinfectant approved for use by the Director of Infection Prevention for Centra Health (the “Director”) as effective for COVID-19 (e.g., PDI Sani Cloth AF3). Faculty or selected students (volunteers selected at the beginning of each class) will need to disinfectant after every class.

f. Administration and staff (one in the morning and once in the afternoon) will disinfect (utilizing a PDI Sani Cloth AF3 or other disinfectant approved by the Director from time to time) front doors and door handles for offices, conference rooms, etc.

g. Faculty will teach in one classroom and have another instructor facilitating instruction utilizing Microsoft Teams in other classrooms to allow for spacing of students of six (6) feet or greater.

h. All student advising will be completed using Microsoft Teams. No meetings with students will occur in faculty offices.

i. Students will not be allow to huddle in the halls or other common areas following in person instruction or testing, and will required to immediately leave the building.

j. Student lounge, study areas and computer areas will remain closed to avoid gatherings of students. Students will be restricted from accessing lockers at this time. Signs will be posted in these areas to prevent students from entering these areas and utilizing the lockers.

k. No copying/printing will be allowed at the College.

*Please note: The College does not offer residential campus housing or room and board for students.

If greater than fifteen percent (>15%) of the College population (i.e., students, faculty, and staff) over a two (2) week period test positive for COVID-19, then our institutional plan will be to quickly transition back to the distance education learning environment and shutdown procedures for the College will be instituted. Didactic learning, laboratory, and clinical will be taught virtually in the distance education environment.

4. Partnership with local health systems to assure care for symptomatic individuals as needed. (e.g. a local health system representative could serve on the COVID-19 team)

Centra College is governed by the comprehensive healthcare organization Centra Health. This is a benefit to the college during the COVID-19 pandemic. The Covid-19 team coordinators will maintain close communication with the Human Resources Business Partner, Centra Health Employee Health and Infection Prevention Departments for guidance to assure care for symptomatic individuals is provided when necessary.

D. Shutdown Considerations If Necessitated by Severe Conditions and/or Public Health Guidance

1. Plans regarding the criteria and process for campus dismissals or shutdowns. Decisions regarding dismissals and shutdowns should be made in consultation with local and state public health officials.

The criteria for any College campus (main and branch) dismissals or campus shutdowns will be as follows:

- 1) A shutdown will occur during a severe outbreak where greater than fifteen percent (>15%) of total institution population (i.e., students, faculty, and staff) present with COVID-19 symptoms based on the CDC's COVID-19 health screening or test positive for COVID-19 within a two (2) week period.
- 2) A shutdown will occur in accordance with guidance provided by the Virginia Department of Health or by the governing body of Centra Health which is dependent on the local community COVID-19 positive cases.

In the event any of these criteria are met, the COVID-19 team coordinators will communicate these orders in an immediate fashion to all students, faculty, staff, local health department, accrediting bodies, and other thirty parties as necessary. Students, faculty, staff, and visitors will not be allowed back onto the College's campuses until the shutdown or dismissal is lifted. Orders will be lifted once it has been confirmed and declared that a campus outbreak or community outbreak is no longer in effect.

<https://www.cgdev.org/blog/containing-epidemic-should-schools-close-coronavirus>

<https://www.scdhec.gov/sites/default/files/media/document/Influenza%20School%20Outbreak%20Guidance.pdf>

2. Nature of reduced campus activity in the event of severe conditions/public health direction or guidance.

Reduced campus activity will occur in the event there are severe conditions of COVID-19 cases within the local community, the College's population, as defined above, and/or public health guidance requiring the College to do so. Students, faculty, staff, and visitors will not be allowed onto the College's campuses until the orders are lifted. Didactic, laboratory, and simulation will not occur on any College campus.

3. Considerations regarding student health and safety on campus versus returning home.

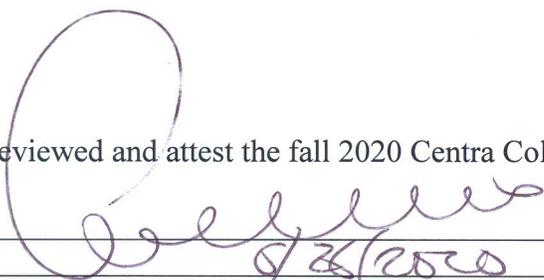
The College does not offer residential housing or room and board and thus this option does not apply. In the event a campus dismissal or shutdown is ordered, students will return to their home residence.

4. Communications plan for dismissals/shutdowns

The COVID-19 team coordinators will communicate campus dismissals and/or campus shutdowns in an immediate fashion to all students, faculty, staff, the local health department, accrediting bodies, and other third parties as necessary. These communications will occur by the methods outlined below:

- 1) Students: Will receive the communication via e-mail, LMS announcement, and phone call announcement
- 2) Faculty: Will receive the communication via e-mail, LMS announcement, and phone call announcement
- 3) Staff: Will receive the communication via e-mail, LMS announcement, and phone call announcement
- 4) Local health department: Will receive the communication via e-mail and/or phone call
- 5) Accrediting bodies: Will receive the communication via e-mail and certified letter
- 6) Other third parties: Will receive the communication via e-mail and/or phone call

I have reviewed and attest the fall 2020 Centra College Reopening plans.

Signed:  _____ President and CEO, Centra Health

Date: 8/25/2020