

# COVID-19 PANDEMIC RESPONSE AND RE- OPENING PLAN

July 6, 2020

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## COVID-19 Reopening Plan

### I. Guiding Principles

To develop a plan that is rooted in best practices to strive to meet the safety, health, and well-being of the entire college community, and to continue the mission to provide quality educational and training opportunities.

To hold true to our core values of diversity, integrity, respect, success, and teamwork as we embrace the need to be adaptive, flexible, and resilient as new dimensions of this pandemic emerges.

Our plans will be aligned and consistent with the Governor's Executive Orders, and *Forward Virginia*, a phased approach for reopening Virginia (chart below). The college will also follow recommendations from the federal government (White House-Opening Up America Again), Centers for Disease Control and Prevention (CDC), and Virginia Department of Health (VDH).

As we continue to learn more about the novel COVID-19 virus and the response to it evolves, plans and protocols will be amended.

This plan will be in effect for CAMP Community College through Phase 3 or until rescinded or modified.

### II. Reopening phases for Virginia

Phase 1	Phase 2	Phase 3
<p data-bbox="261 201 678 310"><i>(Began in our region May 15) Could last two-to-four weeks or longer</i></p> <ul data-bbox="302 348 678 1251" style="list-style-type: none"> <li data-bbox="302 348 678 527">● Instead of a stay-at-home order, people should consider themselves safer at home</li> <li data-bbox="302 562 678 636">● No social gatherings of more than 10 people</li> <li data-bbox="302 672 678 745">● Continued social distancing</li> <li data-bbox="302 781 678 814">● Continued teleworking</li> <li data-bbox="302 850 678 924">● Face coverings recommended in public</li> <li data-bbox="302 959 678 1251">● Easing limits on business and faith communities (guidelines include social distancing, enhanced cleaning and disinfection, and enhanced workplace safety)</li> </ul>	<p data-bbox="716 201 1062 310"><i>(Began in our region June 5<sup>th</sup>) Could last two-to-four weeks or longer</i></p> <ul data-bbox="764 348 1062 1066" style="list-style-type: none"> <li data-bbox="764 348 1062 464">● Stay-at-home for vulnerable population</li> <li data-bbox="764 499 1062 604">● No social gatherings of more than 50 people</li> <li data-bbox="764 640 1062 714">● Continued social distancing</li> <li data-bbox="764 749 1062 823">● Continued teleworking</li> <li data-bbox="764 858 1062 963">● Face coverings recommended in public</li> <li data-bbox="764 999 1062 1066">● Further easing of business limitations</li> </ul>	<p data-bbox="1109 201 1427 310"><i>(Began July 1 Will be reevaluated after three weeks.)</i></p> <ul data-bbox="1141 348 1438 1073" style="list-style-type: none"> <li data-bbox="1141 348 1438 453">● Vulnerable populations should stay home for safety</li> <li data-bbox="1141 489 1438 594">● Ban on social gatherings removed</li> <li data-bbox="1141 630 1438 735">● Capacity limits removed for establishments</li> <li data-bbox="1141 770 1438 875">● Continue heightened cleaning and disinfection</li> <li data-bbox="1141 911 1438 1073">● Sign in and out Procedures for all campuses.</li> </ul>

### III. Communications

Camp will provide timely, accurate communications to employees, students, guests, and the public regarding academic and campus changes as well as health and safety protocols related to COVID-19 through a variety of mediums.

The college utilizes email distribution lists for direct messages to employees and students along with messages directly from supervisors and faculty. Campus

wide messages are posted to the college's news feed on its homepage at [www.pdc.edu](http://www.pdc.edu) as they are distributed. COVID-19 related messages are catalogued, along with answers to frequently asked questions, resources and other important information at [Camp Community College COVID-19 info](#).

Camp Alerts are the college's mass notification system, where individuals can sign up to receive emergency information via text, email, and phone. The mass notification system also provides messages across campus via VoIP phones.

Camp posts important COVID-19-related messages and emergency information to its social media pages on Facebook, Twitter, and Instagram. The college also distributes information to the local media through news releases and media alert.

Wendy Harrison, Public Relations Specialist, acts as spokesperson for the media. Wendy will ensure that all Camp Community College Partners and the local Community are kept informed of all pertinent information on any relevant developments in Camp Community Colleges COVID-19 status. This will be done in compliance with all HEPA, FERPA, CDC, DOH State and Federal guidelines.

Robert D. Dodd, Chief of the Department of Public Safety (DPS) oversees the college's communication plan.

Camp Community College's COVID-19 Primary Point of Contact is Robert D. Dodd, Campus Chief of the Department of Public Safety and Assistant Emergency Management Director will respond to COVID-19 concerns. Chief Dodd works with VDEM and the local Health department. His email is [rdodd@pdc.edu](mailto:rdodd@pdc.edu). His office phone number is 757-569-6721 or cell 979-2099842.

Camp Community College's COVID19 Secondary point of contact is Phillip Bradshaw, Operations Manager and Emergency Management Director. His email is [pbradshaw@pdc.edu](mailto:pbradshaw@pdc.edu). His office phone number is 757-569-6744 or cell 757-377-7178.

While most classes are offered remotely through Phase 2 and Phase 3, a limited number of classes with labs and hands-on training are scheduled on campus beginning June 1st, depending on the availability of PPE. The public and guests will not be permitted on campus. Students will be allowed on campus specifically for provided labs, and hands on training. Not all buildings will be open. Students who are not taking laboratory, clinical, hands-on classes or guests who need to visit campus must schedule an appointment.

The contact information for the Virginia Department of Health is Call the VDH hotline 877-ASK-VDH3 (877-275-8343).

Camp Community College will cooperate with the Center for Disease Control Virginia Department of health Contact Tracing efforts if a positive or presumptive case is identified and or the CDC of the DOH request information or assistance. <https://www.vdh.virginia.gov/coronavirus/prevention-tips/contact-tracing/>

On site testing was conducted by the Virginia Department of Health on the Franklin Campus. This was open to the public and was available to all Faculty Staff and Students. The DOH has also requested to utilize the Franklin Campus as a Vaccine/immunization site upon development of a viable vaccine.

#### **IV. Measures to Reduce the Spread**

According to the CDC, the novel virus is spread via respiratory droplets when individuals cough, sneeze or speak, and the virus may spread to hands from a contaminated surface and then to the nose, or mouth, causing infection. Prevention practices include handwashing, staying home when sick, and environmental procedures, such as cleaning and disinfection. (CDC, May 21, 2020)

#### **Symptoms of COVID-19: (Per the CDC)**

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

If you have symptoms of illness, seek healthcare if needed and do not come to work, or visit any Camp locations.

If an individual associated with Camp Community College tests positive, is symptomatic, or self-reports exposure to COVID 19, Camp will provide referral information to the Virginia Department of Health and the Centers for Disease Control. Additionally, Camp will contact these agencies and provide them with all requested information and assistance.

Additionally, if the individual has been on campus, Camp will initiate isolation protocols for the affected space or facility. These measures will be taken in consultation with the DOH and the CDC.

### **Vulnerable Groups**

Per the CDC, certain individuals' conditions may make them more vulnerable to the novel COVID-19 virus. Such conditions may include:

- Older than the age of 65
- HIV
- Asthma (moderate-severe)
- Chronic lung disease
  
- Diabetes mellitus
- Serious heart conditions
- Chronic kidney disease treated with dialysis
- Severe obesity
- Being immunocompromised

Employees needing to work remotely or have other workplace accommodations due to having a high-risk health condition as delineated by the CDC for the COVID-19 virus should contact Human Resources for further guidance.

### **V. Phased Staffing**

We expect that the majority of the Camp workforce will continue to work remotely until further notice. Until restrictions are eased for larger gatherings, support areas that can effectively telework will continue to do so. The college will phase in the return of employees considering multiple factors. The availability of PPE and cleaning supplies and the ability to maintain social distancing will be important. The order of returning to campus will be assessed and implemented according to mission critical and essential operations, the need to access on-campus services, and the ability to monitor and manage specific work environments. Supervisors, deans, and vice presidents will work with their respective departments on strategies, approvals, and communication. Employees and students who return to the workplace are expected to follow the policies and protocols noted in this plan, as well as any subsequent communications. Per guidance from the CDC,

students and employees must complete a daily COVID-19 self-health check declaration PRIOR to entering the campus and college-controlled location.

Employees will also be expected to complete COVID-19 training prior to returning to campus. Employees will be notified of the training requirement by each supervisor and by email by the Department of Safety

[COVID TRAINING LINK](#)

## **VI. Personal Safety Practices**

### **Student Returning to Campus.**

Prior to any student returning to Camp Community College, each student will complete a Student Declaration. Each day of class the instructor will take attendance and the student will reaffirm to the instructor that the conditions that were indicated on the original form, at the beginning of the course, have not changed. Student and Employee Daily Self-Check of Health

According to the Virginia Department of Health, students, employees and guests should ask themselves: "YES or NO since my last day on campus, have I had any of the following:

- A new fever (100.4°F or higher) or a sense of having a fever?
- A new cough that cannot be attributed to another health condition?
- New shortness of breath that cannot be attributed to another health condition?
- New chills that cannot be attributed to another health condition?
- A new sore throat that cannot be attributed to another health condition?
- New muscle aches (myalgia) that cannot be attributed to another health condition or specific activity (such as physical exercise)?

If a student, employee, or guest of CAMP answers YES to any of the screening questions before coming to campus, the person should stay home and not come to campus.

### **Orientation and education/training, including anti-stigma training**

CAMP Community College will use multiple methods to communicate information and to educate students about COVID-19 prevention and anti-stigma training, including:

- Emails to students
- The college's web page ([www.pdc.edu](http://www.pdc.edu))
- New Student Orientation sessions conducted by a representative of the Department of Public Safety
- Student Declaration that will be completed prior to attending any on campus courses
- Posts on CAMP's social media sites
- Informational signs posted on throughout campus
- Messages shared on electronic bulletin boards located inside campus buildings
- Verbal reminders shared during classes and college activities

### [Student Declaration](#)

### **Social Distancing**

It is expected that when on-campus, all employees, students and guests are to maintain a six-foot (about two arms lengths) physical/social distance from each other as much as practicable. Workspaces, and classrooms have been adjusted to maintain six feet or eight feet of distance, accordingly. [Social Distancing per CDC](#) and [State guidelines for classroom settings in institutions of higher education](#).

### **Face Masks/Cloth Face Coverings**

Effective May 29<sup>th</sup>, Executive Order 63 requires individuals to wear a face covering while inside buildings, including accessing state or local government buildings.

State employees must continue to practice social distancing and when it is not possible to do so, wear a face covering. When providing services to the public, state employees are required to wear face covering. Students and guests are also expected to wear a face covering. If needed, disposable masks will be

provided by the college, Disposable masks may only be worn for one day and then must be placed in the trash. You may also wear a cloth face covering, which will help the college reduce the need to purchase additional disposable masks, Cloth face coverings must only be worn for one day at a time and must be properly laundered before use again. See details regarding cloth face coverings use and care below.

### [Cloth Face Coverings per CDC](#)

#### Proper wearing of face covering

- Wash hands before putting on face covering
- Place over nose and mouth and secure it under chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Avoid touching your face

#### Removing face covering

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together Place covering in the washing machine (learn more about [how to wash cloth face coverings](#))
- Be careful not to touch your eyes, nose, and mouth when removing
- Wash hands immediately after removing.

### **Handwashing**

Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after blowing your nose, coughing, sneezing, or touching your face. If soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. Cover all surfaces of your hands and rub them together until they feel dry. Avoid touching your eyes, nose, and mouth, and wash your hands after touching your face. [Handwashing Protocol per CDC](#)

#### Disposable Keypad Covers

Disposable Key pad covers will be available for staff and students. They will be available for use in the computer labs for testing and computer use.

### **Coughing/Sneezing**

Cover coughs and sneezes with a tissue or use the inside of your elbow. Used tissues should be thrown in the trash and hands washed immediately with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.

**Hygiene practices and cleaning/disinfection protocols:** Reducing the risk of exposure to COVID-19 (and other viruses) and maintaining a healthy environment by cleaning and disinfection is an important aspect of our operations and return to campus planning.

During the day, CAMP Facilities has dedicated a full time custodial “day porter” to clean and disinfect frequently touched surfaces throughout occupied buildings using EPA approved disinfectant products and microfiber towels.

At night, a second shift custodial team will clean and sanitize during the evening classes. Those areas include doors, public area seating, vending machines, counters, restrooms and other public facing areas in buildings.

Classrooms are being sanitized before every scheduled class including chairs, tables, desks, podiums and doors. As an added layer of quality control, classrooms will also be provided a check-schedule for sign-off by custodial staff as an assurance to instructors entering the room that cleaning has taken place since the last class meeting.

All labs where hands-on learning occurs will be provided with spray bottles and towel dispensers for use by faculty and students prior to, and after use of common area equipment.

Faculty and staff are encouraged to reach out to Facilities through School Dude for supplies needed to maintain a clean environment such as hand sanitizer, wipes, etc. In furtherance of these goals, CAMP Facilities has implemented hygiene practices and cleaning/disinfecting protocols to include:

- Deep cleaning of campus prior to resuming operations. Installation of trash cans at restroom doors where possible.
- Installation of foot-pulls on restroom doors where possible.
- Enhanced training for custodial staff and an increase in cleaning protocol.
- Including the use of disinfectant sprayers for disinfection using safe alternatives to bleach.
- Increased cleaning and disinfection protocols to include frequently-touched surfaces on campus and in transport vehicles.
- Guidance has been provided to CAMP employees via email regarding the need to clean frequently used electronics in their personal work space area, the proper methods and materials to use.
- CAMP Department of Public Safety has developed a protocol for tracking the use of classrooms via the development of a weekly report. This report is being used to ensure communication of class changes, modifications to schedules, etc. so as to facilitate the newly established cleaning protocol in between uses and avoid missing rooms due to changes in schedule.

- Cleaning and disinfection of classrooms between use during Phase II and Phase III, and increased frequency of cleaning of common areas and restrooms.
- Provisions for additional hand sanitizer/handwashing stations throughout campuses.
- Provision of disinfectant wipes and gloves in classrooms where hands-on training occurs.
- Provision of disinfectant wipes for state vehicles and cleaning instructions for users.

Minimization of shared objects where possible. We are ensuring adequate supplies to minimize sharing to the extent possible, e.g., dedicated student supplies, lab equipment, computers, etc. Objects in common areas that may be shared will be removed until further notice. (pens, condiments at dining areas, etc.)

[Signage](#) promoting handwashing, proper wearing of masks, etc. have been prominently placed throughout each building. Employees, faculty and staff are advised to follow [CDC guidance](#) on how to protect yourself and others by washing hands properly.

If a positive COVID-19 case is identified at a Camp facility, appropriate cleaning protocols will be initiated.

### [Cleaning and Disinfecting Protocols per CDC](#)

#### **Meeting Rooms**

Where feasible, meetings should be held in whole or part using the extensive range of available collaboration tools (e.g. Zoom, Microsoft Teams, telephone, etc.). In-person meetings are limited to the restrictions of local, state and federal orders and should not exceed 50 percent of a room's capacity, assuming individuals can still maintain 6 feet of separation for social distancing requirements. All attendees should wear a face covering while sharing space in a common room, when social distancing cannot be maintained. While onsite, you are encouraged to communicate with your colleagues and supervisors as needed by email, instant message, telephone or other available technology rather than face-to-face. Avoid serving food at meetings.

Faculty meeting with students are encouraged to meet with students face-to-face in areas other than the faculty office space. A space should be selected for this purpose ahead of time.

#### **Common Areas**

Common Areas, lounges, break areas, computer labs and libraries will be open to the public

#### **Work Force Development Center**

WFDC conference hall and tech theater will remain closed except for prearranged meetings coordinated with WFDC and the DPS.

Large events and gatherings (events over 10 people) must be cleared by the Campus Leadership Team. These event plans must then be reviewed first, by the DPS for compliance with CDC, VDH, VCCS and Governors Executive orders. Each event will comply with the above standards or it will not be held.

### **Drinking Fountains**

Water bottle filling stations may be used. Drinking fountains will be closed. Individuals are encouraged to bring personal beverages or refillable drinking containers.

### **Ventilation**

The HVAC systems will be operated to provide available ventilation for all areas. Where possible office doors should remain open to provide additional ventilation as well as reducing the frequency of touching door handles. Heaters should not be used within workspaces. Filters will be changed IAW established CDCVDOH guidelines and the existing service contract.

### **Elevators**

Limit use of elevators where possible to avoid close proximity with others in a confined space. (Smithfield Center) Wear a face covering regardless of traveling alone or with others. Avoid touching the elevator buttons with your exposed hand/fingers, if possible. Wash hands or use alcohol-based hand sanitizers.

### **Public Transportation**

If you take public transportation, wear a face covering before entering the bus and avoid touching surfaces with your hands. Upon disembarking, wash your hands or use an alcohol-based hand sanitizer as soon as possible and before removing your face covering.

### **Travel**

Employees should avoid when possible carpooling with other employees in state vehicles. If there is another individual in the vehicle all occupants shall wear a face covering. A face covering will not need to worn if it impedes vision, if you have a medical condition, if it would create an unsafe condition or if you have a documented accommodation. State owned vehicles will follow DGS Office of Fleet Management Services guidelines and the Governors guidance.

Individuals taking personal travel should follow federal CDC guidelines and

health department guidelines regarding isolation after travel. [Travel Guidelines](#)

[per CDC](#) and Virginia Governors travel guidance. [Commonwealth of](#)

[Virginia, Executive Order 63 \(May 26, 2020\).](#)

<https://www.governor.virginia.gov/executive-actions/>

Refer to the CDC's website for a full list of travel precautions. State employees must follow the travel guidance established in the most current Executive Order.

State Of Virginia published guidance

### **Traveling by Vehicle**

If travel is required for work, ensure that employees ride alone in vehicles where operationally feasible. Employees who normally have multiple employees in the vehicle due to safety or work standards should follow agency-specific protocols when traveling in vehicles.

It is recommended that employees limit stops when traveling between their home and their worksite. Upon arrival at the worksite and prior to departing, employees should wash their hands as recommended.

### **VII. Employee, Student and Guest Guidelines for Entering Camp Community College**

Any individuals finding it necessary to visit the main campus or other collegecontrolled learning locations, must first obtain permission and an appointment. Appointments with your designated contact will require approvals through your supervisor and DPS before being confirmed. Anyone visiting the campus without an appointment may be asked to leave by Campus DPS or other responsible staff. Guests with appointments are directed to proceed in the most direct route to their meeting and avoid extraneous travel.

All Staff, Faculty, and Guests will be required to sign in and out of Camp College Facilities.

### **Entry Points**

#### Franklin Campus

- Employees, Staff, visitors, and contractors (and students not listed below) will enter through the doors adjacent to the Administration suite.

- Student Nurses will enter through the doors adjacent to the Nursing Directors office.
- Welding students will enter through the outside doors leading into the welding lab.

### Franklin Workforce Development Center

- Workforce Development Center- entry through the main doors in front of the traffic circle.
- Forklift Warehouse - entry through main doors opposite the News Paper office.

### Suffolk Campus

- Faculty and Staff will enter through main entrance adjacent to the traffic circle.
- Nursing Students – entry through doors adjacent to the Nursing suite.
- WFDC Courses - entry through the door adjacent to room 119.

### Smithfield Center

- Faculty, Staff, students, and visitors will enter through main entrance on the ground floor. No more than two individuals may use the elevator at the same time.

**Note:** persons with disabilities needing assistance accessing buildings should contact Campus Department of Public Safety at 757-569-6721.

### **Classes and Labs**

For classes that have a laboratory, clinical or hands-on component, beginning June 30 the laboratory and hands-on component will be offered on campus and the clinical component off campus, example Nursing and Welding courses. During this face-to-face component, social distancing and other mitigation efforts will be required. Please contact the instructor for the class you are interested in for additional information.

Certain essential workforce training programs requiring students to complete clinical laboratory or hands-on assignments from spring semester, may have an alternate opening date and instructors teaching those classes will reach out to students.

### **Signage**

Social distancing and handwashing signage will be posted around the campus and other college-controlled locations.

Capacity signage will be posted outside areas like conference rooms and meeting spaces.

Directional signage has been placed in the hallways of each CAMP location. This ensures social distancing and ease of movement within each facility.

### **VIII. Containment to Prevent Spread**

1. Partnership with VDH for contact tracing: CAMP will participate with the Department of Health to provide contact tracing information to the fullest extent possible.
2. Quarantining and isolation: The College will work with the local Health Department to report any cases of employees and/or students. The College will communicate with local Health Department for guidance regarding quarantining and isolation to the individuals involved.
3. Campus outbreak management: As students and employees are allowed on campus, they will be encouraged to restrict movement only to locations necessary for them to access the in-person course or service. The College will work with the local health department to monitor any potential campus outbreak. The College will follow the guidance provided by the local health department in regard to actions required should such an outbreak occur.
4. Partnership with local health systems: CAMP will partner with the local health department and follow applicable guidelines they request us to follow

### **IX. Campus Outbreak.**

Daily, upon an individual entering a Camp Facility each individual (not students attending class) will sign in. Posted at the entrance will be a copy of the Declaration each individual completed before returning to Camp. The individual's signature on the sign in roster indicates their understanding of the posted declaration as well as their affirmation of the conditions indicated on the form have not changed.

Students attending in person class will complete a declaration upon the first day of class. Each subsequent day of class the instructor will take roll. Part of that process will be ascertaining if the conditions listed on the declaration have changed for the student. If conditions have changed the DPS and Dean of Students will be notified.

If at any time an individual becomes symptomatic, self discloses, or Camp is made aware of a positive or contact case of COVID – 19 the Camp Representative will contact the local Health Department. Additionally, in consultation with the Local Health Department and the CDC, measures will be taken to isolate the individual and those that have come into contact with him/her.

Each location that the individual has had access to post exposure will be closed until a deep cleaning, disinfection, and sanitizing evolution can be completed. The Chief of the Department of Public Safety and the President (Or designee in the Presidents absence) are the two individuals who may reopen any location, office, or space after it has been secured due to COVID – 19 exposures.

Any closure of facilities will be in coordination and in accordance with all VCCS guidelines.

### **Student Health Services:**

Generally, not applicable. CAMP does not provide any campus health services, but students will be directed to call their local medical provider for additional services.

### **X. Establishment of a testing strategy.**

Testing strategies should consider testing for all students, faculty or staff with symptoms and access to testing for close contacts of cases as recommended by public health. Institutions may consult with their local health department, local health systems and other relevant partners. CAMP Community College is not a residential college. It will follow VDH guidance (<https://www.vdh.virginia.gov/coronavirus/health-professionals/vdh-updated-guidanceon-testing-for-covid-19/>) and will contact VDH to determine the need for testing students or employees. The college will coordinate any necessary communications to students and employees with the VDH. If students or employees request information about COVID-19 testing, the college will direct them to the VDH testing site locator at <https://www.vdh.virginia.gov/coronavirus/covid-19-testing/covid-19-testing-sites> so they may find a testing site close to them.

### **XI. References for developing the plan**

[American College Health Association \(ACHA\) Reopening Guidance](#)

[Centers for Disease Control and Prevention \(CDC\). Considerations for Institutes of Higher Education. May 21, 2020 \(Revised May 30, 2020\).](#)

[Commonwealth of Virginia, Executive Order 63 \(May 26, 2020\).](#)

[Kuali Ready. Higher Ed Return to Campus Guide: COVID-19 Phase II. 2020](#)

[White House Guidelines-Opening Up America Again. April 16, 2020](#)

Forward Virginia, a Blueprint for Easing Public Health Restrictions. May 4, 2020

Virginia Department of Human Resource Management: Safe Workplaces:  
Guidance for State Agency Leaders in Response to the COVID-19 Pandemic and  
Enhanced Safety Measures. May 13, 2020

CAMP Community College's Chief Executive Officer, Dr. Daniel Lufkin, hereby certifies that this reopening plan is in compliance with "Higher Education Reopening Guidance" provided by Governor Northam.

\_\_\_\_\_  
Dr. Daniel Lufkin, President

7/3/2020  
Date

CAMP Community College Disclaimer: This information does not constitute legal or medical advice, and College leadership continuously strives to maintain a safe and healthy campus environment.